

5.3.2

COMMITTEES

2023-24



NARASARAOPETA ENGINEERING COLLEGE

(AUTONOMOUS)

Kotappakonda Road, Yellamanda (P.O), NARASARAOPET-522 601, Palnadu Dist., A.P.

(Sponsored by Gayatri Educational Development Society), Narasaraopet.

Approved by AICTE, New Delhi & Permanently Affiliated to JNTUK, Kakinada. Code : 47, NIRF : 2022 (251-300 Band)

Accredited by NBA (CSE, ECE, ME) & NAAC "A+" Grade, ISO 9001 : 2015 Certified Institution.

08647-239904

Visit us at : www.nrtec.in

e-mail : principal@nrtec.in



5.3.2.

16/11/2024

5.3.2. Presence of an active Student Council & representation of students on academic &

Administrative bodies/committees of the institution

Response:

NARASARAOPETA ENGINEERING COLLEGE (NEC) provides a platform for students to actively participate in various Committees like:

1. Internal Quality Assurance Cell (IQAC)
2. Disciplinary Committee (DC)
3. Canteen Committee
4. Transport Committee (TC)
5. Extracurricular activities Committee (EC)
6. library Committee
7. Women Empowerment Committee (WEC)
8. National Service Scheme(NSS) Committee
9. Entrepreneurship and Development Committee (EDC)
10. Placement Cell Committee
11. Industry Institute Interaction Committee (IIIC)
12. Sexual Harassment Prevention Committee (SHPC)
13. College hostel Committee
14. SC/ST Committee
15. Sports Committee

IQAC Committee sets benchmarks for various academic and administrative activities of NEC. The college has an efficient anti-ragging committee to create awareness in the students on the 'evil effects' of ragging. EDC motivates students to develop their own start-ups. The Library committee considers policy matters regarding Central Library/Departmental libraries including the policy for procurement of books and journals.

NSS Committee makes education more relevant to the present situation by bringing them face to face with rural situation. The SHPC prevents discrimination and sexual harassment against women. Transport Committee provides transport facilities for students and staff.



PRINCIPAL
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601
Guntur (Dist.), A.P.



Narasaraopeta Engineering College
(Autonomous)

Approved by AICTE, Permanently affiliated to JNTUK, Kakinada
Accredited by NBA, NAAC with 'A+' Grade
Kotappakonda Road, Yellamanda Post, Narasaraopet - 522601 Palnadu Dist., A.P

Ref: NEC/ CC / 2023 -24 / Constitute of Committee/2

Date: 10-01-2024

CIRCULAR

All the members of the Canteen Committee are hereby informed that a meeting will be held on 11-01-2024 at 4:00 PM in the MBA Seminar Hall with the following agenda.

AGENDA:

1. To discuss take precautions and Sanitisation
2. To discuss and prepare Standard Operating procedure (SOP).
3. To discuss requirements of canteen.
4. To discuss and finalize Canteen Open and Close timings.
5. To discuss canteen Menu and price lists at canteen and outlet.
6. To make the decisions on food items to be sold and approving the selling prices.
7. Measures to quality and taste of food items.
8. To monitor the condition and updating the quality of all canteen facilities including dining table sets, catering services, cleanliness, hygiene, utensils, napkins, ventilation, sign boards, service counter, smoke-free environment, windows, exhaust fans and all other equipment's useful for crushing and cooking food items.
9. To place a suggestion box and a register in canteen premises to check on daily bases.
10. To maintain the necessary arrangements in Canteen for smooth operation.
11. To own the responsibility of ensuring good quality of raw food materials, cooking and serving processes, and verifying with the checklist.
12. To ensure good presentation of food and delivery by the food counter attendants.
13. To ensure best practices of cleaning followed by wiping the utensils.
14. To help train all the canteen staff for creating and maintaining a pleasant decorum in canteen mainly with their way of talking, doing processes, and attire.

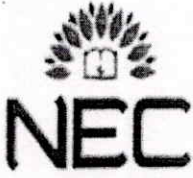
P. Pattabhisem

Convener

Canteen Committee



[Signature]
Principal
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Ref: NEC/ CC / 2023 -24 /Minutes of Meeting-2

Date: 11-01-2024

Minutes of Canteen Committee meeting

The meeting of Canteen Committee was commenced with the welcome note by Dr.P.Pattabhi Ram, Convener-Canteen Committee to all the member present. The Convener presented the agenda along with recommendations and requested the Chairman to throw light on the issues and the discussion was started. The points of the agenda were discussed and the resolutions were made".

The Chairman-Canteen Committee welcomed all the members to the meeting and appreciated everyone who worked for Accreditation process and anticipated the same contribution in future also. Further, Chairman reviewed and discussed about the points of agenda. The Canteen Committee meeting was held in the MBA Seminar Hall on 11-01-2024 at 4:00 PM. with the following agenda.

Agenda

1. To discuss take precautions and Sanitisation
2. To discuss and prepare Standard Operating Procedure (SOP).
3. To discuss requirements of canteen.
4. To discuss and finalize Canteen Open and Close timings.
5. To discuss Canteen Menu and Price lists at canteen and outlet.
6. To make the decisions on food items to be sold and approving the selling prices.
7. Measures to quality and taste of food items.
8. To monitor the condition and updating the quality of all canteen facilities including dining table sets. Catering services, cleanliness. Hygiene" utensils" napkins, ventilation, sign boards. Service counter, smoke-free environment. Windows, exhaust fans and all other equipments useful for crushing and cooking food items.
9. To place a suggestion box and a register in canteen premises to check on daily bases.



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10. To maintain the necessary arrangements in Canteen for smooth operation.
11. To own the responsibility of ensuring good quality of raw food materials, cooking and serving processes, and verifying with the checklist.
12. To ensure good presentation of food and delivery by the food counter attendants.
13. To help train all the canteen staff for creating and maintaining a pleasant decorum in canteen mainly with their way of talking, doing processes, and attire.

Minutes and Resolutions:

1. **Neatness/Hygiene:** The Canteen workers have to adhere to follow the cleanliness and hygiene and follow the rules mentioned in the contract.
2. **Canteen Survey:** It is decided that a survey should be done in regular intervals to get feedback on quality, hygiene, varieties in menu card.
3. **Delivery time:** Service time has increased. It was suggested that more number of canteen workers and specialized cook would solve this problem.
4. **Canteen Modernization:** Committee come to a conclusion regarding modernization of canteen in this Academic year. This can be bring to our college management and to get a positive decision.

Finally the Chairman and the Convener thanked all the members present for their dedication and commitment in carrying out system successfully.

The meeting was concluded with thanks to the Chair.

P. Pattabhiram

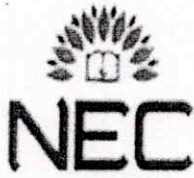
Convener
Canteen Committee

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Date: 11-01-2024

The following members are attended the meeting

SI. No	Name of the member	Designation	Dept.	Role	Signature
1	Dr.M.Sreenivasa Kumar	Principal	ME	Chairman	
2	Dr. P. Pattabhiram	Assoc.Prof	MBA	Convener	
3	Sk.Abdul kalam	Assoc.Prof	EEE	Member	
4	P.Srinivasa Rao	Asst.Prof	ME	Member	
5	P. Jaya Babu	Asst.Prof	ECE	Member	
6	Sk.Rafi	Asst.Prof	CSE	Member	
7	M.Purnachandra Rao	Asst.Prof	BS&H	Member	
8	N.M.Subhani	Asst.Prof	CE	Member	
9	Ch. Sravan Kumar	Asst.Prof	MCA	Member	
10	Daka Bala Tripura Sundari	21475A0220	EEE	Student Member	
11	A.Srilatha	21471A0503	CSE	Student Member	
12	SK.Yasin	21475A0109	CE	Student Member	
13	S.Rohit Venkata Bramha Sai	21471A04B1	ECE	Student Member	
14	Allam Tirumala Raju	21471A0314	ME	Student Member	
15	P.Hema	21471F0050	MCA	Student Member	

Convener

Canteen Committee

Principal

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Ref: NEC/CC/2023 -24 / SOP

Date: 11-01-2024

CANTEEN COMMITTEE
STANDARD OPERATING PROCEDURE (SOP)
Academic Year 2023-2024

1. Narasaraopeta Engineering College (NEC) is providing to cater the food requirements of students and staff.
2. One Fast food canteen is also allowed inside the campus.
3. Hygienic and quality food will be served by the college canteen and monitors the quality Levels in the canteen like sanitisation.
4. The canteen cater the needs of diversified categories of students and staff.
5. College canteen will be opened during regular hours of working and other outlets is allowed to operate beyond the regular hours of working which provides breakfast, lunch and dinner.
6. Dining tables, lights, fans with washing facility shall be provided and shall be maintained properly from time-to-time.
7. The facilities and equipment shall be checked periodically and shall be replaced the damaged items, if any.
8. Canteen staff/attendants shall maintain proper attire and cleanliness.
9. Suggestion boxes are provided at appropriate places and the boxes shall be opened Periodically. All the suggestions received will be reviewed and necessary measures will be initiated.
10. Canteen committee organizes two meeting regularly in an academic year to discuss and review the on-going process, requirements, maintenance of canteen and outlets and minutes of meeting shall be prepared with attendance of members.
11. The draining area / canteen / outlets are covered by closed circuit TV connects for the safety, security as well as to monitor the disputes among students, if any. Apart from CCTV cameras, security provided shall also be deployed to guard the equipment and dining areas.

P. Pattabhiram
Convener
Canteen Committee



M. S. S. S.
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NEC/CC/2023-24 / Constitute of Committee

Date: 26-06-2023

Canteen Committee 2023-24

NOTICE

The undersigned is pleased to constitute the Canteen Committee (CC) with the following members for the academic year 2023-24 to monitor and updating the quality of all canteen facilities in the college.

Sl.No	Name of the member	Designation	Dept	Role
1	Dr.M.Sreenivasa Kumar	Principal	ME	Chairman
2	Dr. P. Pattabhiram	Assoc.Prof	MBA	Convener
3	Sk.Abdul kalam	Assoc.Prof	EEE	Member
4	P.Srinivasa Rao	Asst.Prof	ME	Member
5	P. Jaya Babu	Asst.Prof	ECE	Member
6	Sk.Rafi	Asst.Prof	CSE	Member
7	M.Purnachandra Rao	Asst.Prof	BS&H	Member
8	N.M.Subhani	Asst.Prof	CE	Member
9	Ch. Sravan Kumar	Asst.Prof	MCA	Member
10	Daka Bala Tripura Sundari	21475A0220	EEE	Student Member
11	A.Srilatha	21471A0503	CSE	Student Member
12	SK.Yasin	21475A0109	CE	Student Member
13	S.Rohit Venkata Bramha Sai	21471A04B1	ECE	Student Member
14	Allam Tirumala Raju	21471A0314	ME	Student Member
15	P.Hema	21471F0050	MCA	Student Member


Principal

Cc To: Chairman/Secretary for information
All HOD's
All the members of Canteen Committee


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Canteen Committee

Functions and Responsibilities

Academic Year: 2023-24


1. Monitoring the timings of the Canteen.
2. Discussing and fixing up of menu and Price lists.
3. Supervising the quality and taste of food items.
4. Giving suggestions regarding the condition and updating the quality of all canteen facilities including dining table sets, catering services, cleanliness, hygiene, utensils, napkins, ventilation, sign boards, service counter, smoke-free environment, windows, exhaust fans and all other equipment's useful for crushing and cooking food items.
5. Look after the necessary arrangements in Canteen for smooth operation.
6. Taking care of the responsibility of ensuring good quality of raw food materials, cooking and serving processes, and verifying with the checklist.


Principal

Cc to:

- All the members of Canteen Committee




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Ref: NEC/ CC / 2023 -24 / Constitute of Committee/1

Date: 27-06-2023

CIRCULAR

All the members of the Canteen Committee are hereby informed that a meeting will be held on 28-06-2023 at 4:00 PM in the MBA Seminar Hall (Block-3) with the following agenda.

AGENDA:

1. To discuss take precautions and Sanitisation
2. To discuss and prepare Standard Operating procedure (SOP).
3. To discuss requirements of canteen.
4. To discuss and finalize Canteen Open and Close timings.
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14. To help train all the canteen staff for creating and maintaining a pleasant decorum in canteen mainly with their way of talking, doing processes, and attire.

P. Pattabhisam

Convener

Canteen Committee



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Ref: NEC/ CC / 2023 -24 /Minutes of Meeting-1

Date: 28-06-2023

Minutes of Canteen Committee meeting

The meeting of Canteen Committee was commenced with the welcome note by Dr.P.Pattabhi Ram, Convener-Canteen Committee to all the member present. The Convener presented the agenda along with recommendations and requested the Chairman to throw light on the issues and the discussion was started. The points of the agenda were discussed and the resolutions were made".

The Chairman-Canteen Committee welcomed all the members to the meeting and appreciated everyone who worked for Accreditation process and anticipated the same contribution in future also. Further, Chairman reviewed and discussed about the points of agenda. The Canteen Committee meeting was held in the MBA Seminar Hall (Block-3) on 28-06-2023 at 4:00 PM. with the following agenda.

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4. **Canteen Modernization:** Committee come to a conclusion regarding modernization of canteen in this Academic year. This can be bring to our college management and to get a positive decision.

Finally the Chairman and the Convener thanked all the members present for their dedication and commitment in carrying out system successfully.

The meeting was concluded with thanks to the Chair.

P. Pattabhiram

Convener
Canteen Committee



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Date: 28-06-2023

The following members are attended the meeting

Sl. No	Name of the member	Designation	Dept.	Role	Signature
1	Dr.M.Sreenivasa Kumar	Principal	ME	Chairman	
2	Dr. P. Pattabhiram	Assoc.Prof	MBA	Convener	
3	Sk.Abdul kalam	Assoc.Prof	EEE	Member	
4	P.Srinivasa Rao	Asst.Prof	ME	Member	
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8	N.M.Subhani	Asst.Prof	CE	Member	
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13	S.Rohit Venkata Bramha Sai	21471A04B1	ECE	Student Member	
14	Allam Tirumala Raju	21471A0314	ME	Student Member	
15	P.Hema	21471F0050	MCA	Student Member	

Convener
Canteen Committee

Principal



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Ref: NEC/CC/2023 -24 / SOP

Date: 28-06-2023

CANTEEN COMMITTEE

STANDARD OPERATING PROCEDURE (SOP)

Academic Year 2023-2024

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7. The facilities and equipment shall be checked periodically and shall be replaced the damaged items, if any.
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P. Pattabhiram
Convener

Canteen Committee



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Date: 03/01/2024

CIRCULAR

There will be a meeting of "Transport Committee" on 5-01-2024 at 2:00 PM in ECE Seminar Hall (Block-3). All members are requested to provide necessary suggestions to discuss various points as per the following agenda.

Agenda

1. Review on bus availability to the students in existing routes.
2. Review on providing GPS facility to buses.
3. Review on providing the bus facility to students for Campus Placements in specific routes.
4. Review on providing new buses replaces some old buses in existing routes.
5. Review on revision of bus fare list for next semester or academic year.

P. Srinivas
Convener

Transport Committee

Cc to:

- All the members of Transport Committee

[Signature]
Principal



[Signature]
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Date: 5/01/2024

Minutes of meeting of Transport Committee held on 5-01-2024

Meeting of "Transport Committee" of Narasaraopeta Engineering College was held on 5-01-2024 at 2:00 PM at ECE Seminar Hall (Block-3).

Agenda

1. Review on bus availability to the students in existing routes.
2. Review on providing GPS facility to buses.
3. Review on providing the bus facility to students for Campus Placements in specific routes.
4. Review on providing separate buses to the junior students.
5. Review on revision of bus fare list for next semester or academic year.

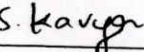
The members discussed on the agenda item and resolved as follows


1. It is unanimously resolved to approve the bus schedule for all the existing routes.
2. It is unanimously resolved to recommend the GPS Devices arrange to bus services.
3. It is unanimously resolved to provide the separate buses to the junior students up to fresher's day from the following places.
 - a. Guntur b. Chilakaluripet
4. It is unanimously resolved to approve to add one first year student as a member in Transport Committee.
5. The committee observed the raise in current running cost due to the increase in diesel cost/expenditure. So the committee suggested to governing body to increase the bus fare.




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The following members are attended the meeting .

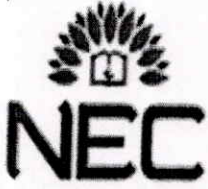
Sl.No	Name of the member	Designation	Dept	Role	Signature
1	Dr.M.Sreenivasa Kumar	Principal	ME	Chairman	
2	P.SrinivasaRao	Asst.Professor	ME	Convener	
3	Dr.K.Neeraja	Assoc. Professor	BS&H	Member	
4	Dr.K.Lakshminath	Professor	CSE	Member	
5	Y.Suresh	Asst.Professor	MBA	Member	
6	M.Prasad	Asst.Professor	BS&H	Member	
7	J.Narasimharao	Asst.Professor	ECE	Member	
8	K.Nageswararao	Programmer	CSE	Member	
9	A.Sivanageswararao	Lab Technician	ME	Member	
10	T. Ajay	22471A0112	CE	Student Member	
11	K.Vinay	21471A0210	EEE	Student Member	
12	Y.Lokesh	22475A0330	ME	Student Member	
13	D.Sai Krishna	20471A0418	ECE	Student Member	
14	S.Kavya	21471A05C9	CSE	Student Member	


Convener
Transport Committee


Principal




PRINCIPAL
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601
Guntur (Dist.), A.P.



Narasaraopeta Engineering College

(Autonomous)

Approved by AICTE, Permanently affiliated to JNTUK, Kakinada

Accredited by NBA, NAAC with 'A' Grade

Kotappakonda Road, Yellamanda Post, Narasaraopet - 522601 Guntur Dist., A.P

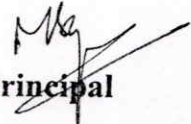
Date: 27/01/2024


CIRCULAR

All the students and staff are hereby informed that GPS Devices are fitted in following college existing bus routes from 27-01-2024.

S.NO	Registration No	Route Name	Bus serial no
1	AP16TY 3459	Kunkalagunta	07
2	AP16TB 2424	A.Muppalla	20
3	TS15UA 0900	Lingaraopalem	23
4	AP16TY 3369	Pedakurapadu	27
5	AP05TU 6111	Kandlakunta	28
6	AP04W 8236	Karempudi	31
7	AP04TX 2550	Martur	32
8	AP16TG 1337	Murikipudi	91
9	AP16TG 3967	Pasumarthi	84
10	AP16TG 1618	Savalyapuram	97

In this connection, the required students and staff can utilize the facility.


Principal


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Kotappakonda Road, Yellamanda Post, Narasaraopet - 522601 Guntur Dist., A.P

Date: 12/07/2023

NOTICE

The undersigned is pleased to constitute the Transport Committee with the following members for the academic year 2023-24 to strengthen the transportation facilities for the students and Staff.

Sl.No	Name of the member	Designation	Dept	Role
1	Dr.M.Sreenivasa Kumar	Principal	ME	Chairman
2	P.SrinivasaRao	Asst.Professor	ME	Convener
3	Dr.K.Neeraja	Assoc. Professor	BS&H	Member
4	Dr.K.Lakshminath	Professor	CSE	Member
5	Y.Suresh	Asst.Professor	MBA	Member
6	M.Prasad	Asst.Professor	BS&H	Member
7	J.Narasimharao	Asst.Professor	ECE	Member
8	K.Nageswararao	Programmer	CSE	Member
9	A.Sivanageswararao	Lab Technician	ME	Member
10	T. Ajay	22471A0112	CE	Student Member
11	K. Vinay	21471A0210	EEE	Student Member
12	Y.Lokesh	22475A0330	ME	Student Member
13	D.Sai Krishna	20471A04I8	ECE	Student Member
14	S.Kavya	21471A05C9	CSE	Student Member



Mky
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Guntur (Dist.), A.P.

Transport Committee
Functions and Responsibilities
Academic Year: 2023-24

The committee members discuss on the following aspects and makes necessary suggestions.

1. Providing and scheduling transport facility for Students and staff for different routes.
2. Processing new route or change in existing routes for students and staff.
3. Providing additional transport facility to students/staff that are staying in the campus beyond working hours for placement/project or course activities.
4. Conduct regular reviews on new routes to be included (or) extension of existing routes and purchasing new buses and sending proposals concerned to the higher authorities.
5. To resolve disciplinary activities in the buses.
6. Inspecting the condition of the buses and reporting for necessary actions.


IQAC


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Guntur (Dist.) A.P.



Narasaraopeta Engineering College
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Kotappakonda Road, Yellamanda Post, Narasaraopeta - 522601 Guntur Dist., A.P

Date: 17/07/2023

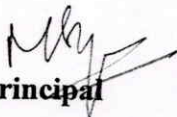
CIRCULAR

There will be a meeting of "Transport Committee" on 19-07-2023 at 2:00 PM in ECE Seminar Hall (Block-3). All members are requested to provide necessary suggestions to discuss various points as per the following agenda.

Agenda

1. Review on bus availability to the students in existing routes.
2. Review on extension of local bus service in existing routes.
3. Review on providing the bus facility to students for Campus Placements in specific routes.
4. Review on providing new buses replaces some old buses in existing routes.
5. Review on revision of bus fare list for next semester or academic year.
6. Review on bus repairs and painting.


Convener
Transport Committee


Principal

Cc to:

- All the members of Transport Committee




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Kotappakonda Road, Yellamanda Post, Narasaraopeta - 522601 Guntur Dist., A.P

Date: 19/07/2023

Minutes of meeting of Transport Committee held on 19-07-2023

Meeting of "Transport Committee" of Narasaraopeta Engineering College was held on

19-07-2023 at 2:00 PM at ECE Seminar Hall (Block-3).

Agenda

1. Review on bus availability to the students in existing routes.
2. Review on extension of service in existing routes.
3. Review on providing the bus facility to students for Campus Placements in specific routes.
4. Review on providing separate buses to the junior students.
5. Review on adding one first year student as a member in the committee.
6. Review on revision of bus fare list for next semester or academic year.

The members discussed on the agenda item and resolved as follows

1. It is unanimously resolved to approve the bus schedule for all the existing routes.
2. It is unanimously resolved to recommend the extension of local bus services in the following existing routes.
 - a. Ramireddypeta bus extended up to collector office.
 - b. Prakash Nagar bus extended up to Railway station.
3. It is unanimously resolved to provide the bus facility to the students, attending Campus Placements to and from the following places.
 - a. Guntur b. Vijayawada

Contd....




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4. It is unanimously resolved to provide the separate buses to the junior students up to fresher's day from the following places.

a. Guntur b. Chilakaluripet

5. It is unanimously resolved to approve to add one first year student as a member in Transport Committee.

6. The committee observed the raise in current running cost due to the increase in diesel cost/expenditure. So the committee suggested to governing body to increase the bus fare.

The following members are attended the meeting

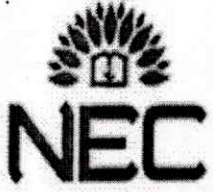
Sl.No	Name of the member	Designation	Dept	Role	Signature
1	Dr.M.Sreenivasa Kumar	Principal	ME	Chairman	Mky
2	P.SrinivasaRao	Asst.Professor	ME	Convener	P.Srinivasa
3	Dr.K.Neeraja	Assoc. Professor	BS&H	Member	R
4	Dr.K.Lakshminath	Professor	CSE	Member	Rhuel
5	Y.Suresh	Asst.Professor	MBA	Member	S
6	M.Prasad	Asst.Professor	BS&H	Member	M
7	J.Narasimharao	Asst.Professor	ECE	Member	J
8	K.Nageswararao	Programmer	CSE	Member	K
9	A.Sivanageswararao	Lab Technician	ME	Member	A
10	T. Ajay	22471A0112	CE	Student Member	T.Ajay
11	K.Vinay	21471A0210	EEE	Student Member	K.Vinay
12	Y.Lokesh	22475A0330	ME	Student Member	Y.Lokesh
13	D.Sai Krishna	20471A0418	ECE	Student Member	D.Sai Krishna
14	S.Kavya	21471A05C9	CSE	Student Member	S. Kavya


Convener
Transport Committee


Principal




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Accredited by NBA, NAAC with 'A' Grade

Kotappakonda Road, Yellamanda Post, Narasaraopet - 522601 Guntur Dist., A.P

Date: 24/07/2023

CIRCULAR


All the students and staff are hereby informed that the college bus facility is extended in the following existing bus routes from

1. Ramireddypeta bus extended up to collector office
2. Prakash Nagar bus extended up to Railway station.

In this connection, the required students and staff can utilize the above transport facility


Principal




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Guntur (Dist.), A.P.



NARASARAOPETA ENGINEERING COLLEGE

(AUTONOMOUS)

Kotappakonda Road, Yellamanda (PO), NARASARAOPET-522 601, Palnadu Dist., A.P.
(Sponsored by Gayatri Educational Development Society), Narasaraopet.



Approved by AICTE, New Delhi & Permanently Affiliated to JNTUK, Kakinada, Code: 47, NIRF Ranking 251 - 300 Band
Accredited by NBA (CSE, ECE) & NAAC "A+" Grade, ISO 9001 : 2015 Certified Institution.

☎ 08647-239904

Visit us at : www.nrtec.in

* e-mail : principal@nrtec.in

Date: 26/12/2023

CIRCULAR

It is to inform you that a meeting of Internal Quality Assurance Cell (IQAC) is scheduled on 30-12-2023 at 3.30 PM in IQAC room. You are therefore requested to kindly make it convenient to attend the meeting.

Agenda:

1. To discuss on MOUs
2. NBA
3. NIRF and other Rankings
4. CAC meeting
5. GB meeting
6. ISO inspection
7. Research Centre Inspection
8. Project Funding
9. International Conference
10. Student placement activities
11. To review the academic events of the college
12. Any other item

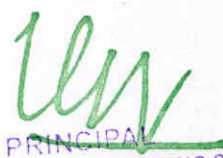

Coordinator, IQAC





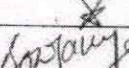



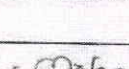
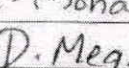

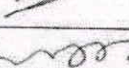
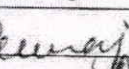






Chairman, IQAC & Principal

Copy to:

Chairman, for information
Director/Secretary chamber
All HODs
IQAC members


IQAC


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NARASARAOPET - 522 601
Guntur (Dist.), A.P.

Members		Signature
1.	Dr.M.Sreenivasa Kumar, Principal	
2.	Sri M.S.Chakravarthi, Vice Chairman	
3.	Dr.D.Suneel , Vice Principal	
4.	Dr.S.N.Thirumala Rao, HOD, CSE	
5.	Dr.V.Venkata Rao , HOD, ECE	
6.	Dr.P.Lakshmanan, HOD, EEE	
7.	Dr.P.Naga Sowjanya, HOD, CIVIL	
8.	Dr.K.Ponnari Lakshmi, HOD, BSH	
9.	Dr. P. Pattabhiram , HOD, MBA	
10.	Dr. K. Nageswara Rao, HOD, MCA	
11.	Dr.S.V.N.Srinivasu, Professor, CSE	
12.	Dr.T.V.S.M.Mohan Babu , AO	
13.	E. Mohan Sai, 4 th Year ME	
14.	D. Venkata Naga Meghana, 4 th year ECE	
15.	M.Venkatesh, SriVaibhava Durga Plastics, Kesanupalli, Chilakaluripeta	
16.	Sri G. Shasidhar, GM, Mittapalli Spinners	
17.	Dr. G. PerRaju, PD, JNTUN, Narasaropet	
18.	Dr. B. Venkata Siva, HOD, Mechanical	




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NARASARAOPETA ENGINEERING COLLEGE

(AUTONOMOUS)

Dt: 30-12-2023

Minutes of the meeting of IQAC held on 30-12-2023 in IQAC room at 3.30 pm.

Agenda:

1. To discuss on MOUs
2. NBA
3. NIRF and other Rankings
4. CAC meeting
5. GB meeting
6. ISO inspection
7. Research Centre Inspection
8. Project Funding
9. International Conference
10. Student placement activities
11. To review the academic events of the college
12. Any other item

Members		Signature
1.	Dr.M.Sreenivasa Kumar, Principal	
2.	Sri M.S.Chakravarthi, Vice Chairman	
3.	Dr.D.Suneel , Vice Principal	
4.	Dr.S.N.Thirumala Rao, HOD, CSE	
5.	Dr.V.Venkata Rao , HOD, ECE	
6.	Dr.P.Lakshmanan, HOD, EEE	
7.	Dr.P.Naga Sowjanya, HOD, CIVIL	
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13.	E. Mohan Sai, 4 th Year ME	
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15.	M.Venkatesh, Sri Vaibhava Durga Plastics, Kesanupalli, Chilakaluripeta	
16.	Sri G. Shasidhar, GM, Mittapalli Spinners	
17.	Dr.G.PerRaju, PD, JNTUN, Narasaraopeta	
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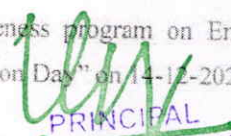


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Resolutions:

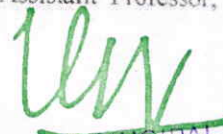
1. Chairman IQAC informed that Mechanical Engineering department has received NBA Accreditation for Three Years i.e from 2023 to 2026.
2. Chairperson IQAC informed that TIDE project proposal was submitted to DST.
3. Chairperson IQAC informed that 10th CAC meeting was successfully conducted on 02-12-2023.
4. Chairperson IQAC informed that 19th GOB meeting was successfully conducted on 28-12-2023.
5. Chairperson IQAC informed that ISO inspection was successfully completed on 12th December 2023 and college was ISO certified till 28th September 2024.
6. Chairperson IQAC informed that NEC has done MOU with Elewayte, Bangalore on 28-11-2023 for 2 years.
7. Chairperson IQAC informed that NEC has done MOU with HIEE EMPOWERING ENGINEERS PVT LTD, Hyderabad on 14-12-2023 for 3 years.
8. Chairperson IQAC informed that NEC has done MOU with SRC e-solutions, Vijayawada on 15-12-2023 for 5 years.
9. Chairperson IQAC informed that NEC has done MOU with MCore Tech Academy Pvt. Ltd (MCoreata), Bangalore on 07-10-2023 for 3 years.
10. Chairperson IQAC announced that college has awarded as India's Best Engineering Institutions' 2023 with rating AAA+ by Career 360 on 18-10-2023.
11. Chairperson IQAC informed that Department of ECE has successfully completed Research Centre Inspection on 15-11-23 and Department of CSE has received Research Centre Status from JNTU Kakinada, on 03-11-2023.
12. Chairperson IQAC informed to NIRF coordinator to submit the application with in timeline.
13. Chairman IQAC advised the departments to plan for International Conferences.
14. Members discussed on various guest lectures, seminars, workshops and faculty development programs conducted by respective departments.
 - a) Department of Civil Engineering has organized a two week workshop on Primavera in association with AGIIT, Chennai during 13-11-2023 to 25-11-2023.
 - b) Department of EEE has organized A Two Week Practical Training Programme on "Simulation of Power Electronics Applications using Matlab" In Association with Power Integrated solutions, Trichy during 14-11-2023 to 26-11-2023.
 - c) Department of EEE has organized A Two Week programme on Importance of Power Electronics Applications Using MATLAB in today's world during 14-11-2023 to 26-11-2023.
 - d) Department of EEE has organized seminar on Career after completion of B.Tech like GATE, AE and other Competitive Exams on 27-11-2023.
 - e) Department of EEE and Energy Club has organized an awareness program on Energy Conservation on the occasion of "33rd National Energy Conservation Day" on 14-12-2023.




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- f) Department of EEE has organized a Guest Lecture on "Emerging Trends in Electrical Engineering", Resource Person: Sri.Madan Mohan Koukuntla, Managing Director, HIEE, Hyderabad on 14-12-2023.
- g) Department of Mechanical Engineering has organized a Two day workshop on "Simulation of Basic Aerodynamics for RC Plane Design", Resource Person: Dr.Yagya Dutta Dwivedi, Associate professor & Deputy Head IARE Institute of Aeronautical Engineering, Hyderabad during 03/10/2023 to 07/10/2023.
- h) Department of Mechanical Engineering has organized One Week Hands-On Workshop on Non Destructive Testing, in association with BITS-Vizag, resource persons: Ch.Satish Kumar, M.Bala Krishna, and G.Srinu during 06-11-2023 to 11-11-2023.
- i) Department of Mechanical Engineering has organized a One Week faculty development Program on SAR OBE and NBA in association with NITTTR, Chandigarh during 04-12-2023 to 08-12-2023.
- j) Department of Mechanical Engineering has organized a One Week faculty Development Program on "Outcome based Education" in association with NITTTR, Chandigarh during 20-11-2023 to 24-11-2023.
- k) Department of Mechanical Engineering has organized a One Week Workshop on Industrial Automation using PLC and SCADA in association with AGIIT, Chennai, resource persons: Mr.M. Nagarjuna, Application Engineer & Mr. Vignesh Ramadoss, Technical coordinator during 20/11/2023 to 25/11/2023.
- a) Department of Mechanical Engineering has organized a Guest Lecture on Design of Gears for Industrial Applications, resource person: Mr.D.Srinivasulu, Assistant Professor, KHIT, Chowdavaram on 03-11-2023.
- b) Department of Mechanical Engineering has organized a Guest Lecture on Advancements in IC Engines, resource person: Dr.K.Chandra Sekhar, Associate Professor, Qis College, Ongole on 04-11-2023.
- c) Department of Mechanical Engineering has organized a Guest Lecture on "Machine Learning Applications in Different Industries", resource person: A. Janardhana Rao, Assistant Professor, VVIT, Namboor on 15/11/2023.
- d) Department of Mechanical Engineering has organized a Guest Lecture on "Thermal Analysis of Heat Pipe using ANSYS", resource person: Mr.K. Srinivasa Reddy, Assistant Professor, KHIT, Chowdavaram on 16/11/2023.
- e) Department of Mechanical Engineering has organized a Guest Lecture on "Air-conditioning System Design in AutoCAD" resource person: G. Hareesh, Assistant Professor, KHIT Chowdavaram on 17/11/2023.




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- f) Department of Mechanical Engineering has organized a Guest Lecture on "Advances in Engine Tribology", resource person: A. Chandra Mouli, Assistant Professor, JNTUN, Narasaraopet on 18/11/2023.
- g) Department of ECE has organized A One week workshop on "Innovative Problem Flow Design Using DIA Tool", in Association with IEEE, IETE & ISTE during 11-12-2023 to 16-12-2023.
- h) Department of ECE has organized three day workshop on Leverage AI in IOT, resource person: Sri P.Madhu, CEO, Make skilled during 14-12-2023 to 16-12-2023.
- i) Department of CSE has conducted an awareness program on OBE (Outcome Based Education) by Dr.S.N.Tirumala Rao HOD, CSE, NEC on 11-08-2023.
- j) Department of CSE has organized a two-day BOOTCAMP + 24 hours Hackathon Front End Web Development training program in Association with CSI and ACM during 30-10-2023 to 1-11-2023.
- k) Department of CSE has organized a two-day Boot Camp + 24 hours Hackathon Innovative Web Development training program in Association with CSI and ACM during 06-11-2023 to 08-11-2023.
- l) Department of CSE has organized an Entrepreneurship and Innovation as Career Opportunity program in Association with CSI and ACM on 09-11-2023.
- m) Department of CSE has organized A Three Day Workshop on INNOVATIVE Problem Flow Design Using DIA Tool during 01-12-2023 to 04-12-2023.
- n) Department of CSE has organized 18 Hours CODEATHON during 07-12-2023 to 09-12-2023
- o) Department of CSE has organized one week Faculty development programme on Sales Force Platform Developer-1 in association with ICT Academy during 18-12-2023 to 22-12-2023.
- p) Department of IT/AI has organized one week hands on Boot camp Cyber security and Hackthon during 12-12-2023 to 16-12-2023.
- q) Department of AI has organized a workshop on Cyber Security in association with Supraja Technologies on 04-12-2023.
- r) Department of IT/AI has organized a two days Insight Flow event in association with ACM student Chapter during 15-12-2023 to 16-12-2023.
- s) Department of CSE (AIML) has organized a workshop on problem solving Ideation in association with CSI, ACM-IIC during 14-12-2023 to 16-12-2023.
- t) Department of CSE (DS) has organized a workshop on Problem solving Ideation in association with CSI, ACM & IIC during 11-12-2023 to 13-12-2023.
- u) Department of CSE (DS) has organized a workshop on problem solving Ideation in association with CSI, ACM & IIC during 18-12-2023 to 20-12-2023.



[Handwritten Signature]
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- v) Department of CSE (AIML, CS & DS) have organized a guest lecture on "Artificial Intelligence in Everyday Life", resource person: Mr. Sai Krishna Teja, Engineering Lead, Edge Networks, Bangalore on 06-11-2023.
- w) Department of MBA has conducted a virtual one week Faculty development program on Team Building, Motivation and Creativity organization of NITTTR, Chandigarh during 12-12-2023 to 16-12-2023.
- x) Department of MBA in association with IQAC have conducted a workshop on "Innovation, Entrepreneurship and Intellectual Property Rights" on 13-12-2023.
- y) Department of MBA has organized 10 hours session on "Kona Kona Shiksha", conducted by National Institute of Securities Markets (NISM) under the aegis of CSR program of Kotak Securities Limited, resource person: Dr. V. Narendhra, Assistant Professor, Dept. of BBA (Analytics), K.L. University, Vijayawada on 11-11-2023.
- z) Department of MBA has organized a workshop on Financial Education on Indian Securities Market, resource person: Dr.V.Narendra, Associate Professor, K L University, Vijayawada on 15-11-2023.
- aa) Department of S&H has organized one day workshop on "Spoken English", resource person: A.C Y Reddy on 16-12-2023.

15. IQAC chairman appreciated the departments for conducting above programs and all the departments should see that value added courses on latest technologies to be offered to the students.

16. Department of CSE students attended a meeting ICTACADEMY BRIDGE'23 conducted on 20-12-2023 in Hyderabad.

17. Chairman IQAC informed that Jubilation 2K24 is proposed to conduct in the month of March.

18. NSS unit has organized awareness program on "Right to Information Act and distributing" on 12-10-2023.

19. NSS unit has organized a Health Awareness program on National Stress Management Day in coordination with Ramesh Hospitals, Guntur, Resource Person: is Dr.B.Raju, Cardiologist, Ramesh Hospitals Vijayawada on 01-11-2023.

20. NSS Unit conducted an Essay Writing Competition on the eve of "National Education Day" on 11-11-2023.

21. NSS unit has organized a "Free Blood Grouping Test Program" for 1st year B.Tech, MBA and MCA students in co-ordination with Palnadu Blood Bank, Narasaraopet on 02-11-2023.

22. NSS unit in association with AI & IT Dept. has organized "National Unity Day" on eve of Birth anniversary of Sardar Vallabhai Patel on 30-10-2023.

23. NSS unit has conducted awareness camp on "World AIDS day" on 01-12-2023.

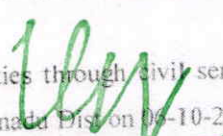
24. NSS unit has conducted "Free heart Check-up camp", resource person: Dr.N.Naga Ramesh, consultant International Cardiologist, Ramesh hospital, Vijayawada on 16-12-2023.



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25. NCC 05 coy unit has celebrated 76th NCC day celebrations, chief guest: Colonel Sunil Gautam, Commanding Officer 23(A) Bn NCC unit, Chirala on 28-11-2023.
26. NCC 05 coy unit has celebrated Raising day Celebrations 2023, chief guest: Dr.K.Raja Sikhamani, principal retired police training college, Vijayanagaram on 20-12-2023.
27. IQAC Chairman appreciated NEC Rope skipping team as runners in ROPE SKIPPING held at SR GEC, Silver Jubilee Celebrations, Gudlavalleru on 18-11-2023 to 20-11-2023.
28. IQAC Chairman appreciated K. Maheswari (21475A0409) ECE student for securing 3rd Place in DISCUS THROW held at SR GEC Silver Jubilee Celebrations, Gudlavalleru during 18-11-2023 to 20-11-2023.
29. IQAC Chairman appreciated N. Poojita (23471F0042) MCA student has selected in Kho-Kho Association, Guntur District held at Krishnaveni Degree College, Narasaraopet on 20-11-2023.
30. IQAC Chairman appreciated D. Naganjali (22475A0222) EEE student has selected in JNTUK Yoga Team held at University College of Engineering, Kakinada (A), JNTUK, on 22nd November 2023.
31. IQAC Chairman appreciated B. Teja (23471A4304) CSE (AI) student has selected in JNTUK Wrestling Men Team on 24th November 2023 University College Of Engineering, Kakinada(A), JNTUK.
32. IQAC Chairman appreciated NEC Badminton Team for Winning the CENTRAL ZONE BADMINTON Cup held at Sir CR Reddy College of Engineering, Eluru, during 24-11-2023 to 26-11-2023.
33. IQAC Chairman appreciated S. Dhanush (21471A0440) ECE student has selected in JNTUK Badminton Team held at Sir CR Reddy College of Engineering, Eluru, during 24-11-2023 to 26-11-2023.
34. IQAC Chairman appreciated N. Poojita (23471F0042) MCA student has selected in JNTUK Kho-Kho Women Team held at Narasaraopeta Engineering College, Narasaraopet, during 03-12-2023 to 04-12-2023.
35. IQAC Chairman appreciated M. Ramanjaneyulu (21471A0311) ME student has selected in JNTUK Kho-Kho Team, held at Narasaraopeta Engineering College, Narasaraopet during 03-12-2023 to 04-12-2023.
36. IQAC Chairman appreciated D. Naganjali (22475A0222) EEE student for winning 2nd Place in 4th State Level Yogasana Sports Championship-2023 held at ANU Campus, Guntur, during 09-12-2023 to 11-12-2023.
37. IQAC Chairman appreciated K. Maheswari (21475A0409) ECE student for winning 2nd Place in SHOTPUT VIVA - VVIT Sports Fest 2023-24 held at VVIT, Guntur, during 21-12-2023 to 22-12-2023.
38. Women Empowerment cell has organized a talk on Career opportunities through civil services, resource person: Ms.Kaplashree K.R. IAS, Assistant Collector (U/T), palnada Dist on 06-10-2023.




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39. Women Empowerment Cell has organized an International Day of the girl child is observed "Digital generation on our Generation" on 11-10-2023.
40. IQAC Coordinator informed that IQAC Chairman has attended program conducted Elsevier as Panel member at Elsevier connect forum 2023-Vijayawada on 31-10-2023.
41. IQAC Chairman appreciated Faculty Cricket Team as runners at Vignan Mahostav Faculty Cricket Championship organized by Vignan University on 23-12-2023.
42. College has celebrated "National Educational Day" on eve of birth anniversary of Bharatha Ratna Moulana Abdul Kalam Azad on 10-11-2023.
43. Women Empowerment Cell & NSS Unit have organized a talk on "Anti Ragging & Disha App" resource person Ms.V.Gowtami, Sub Inspector of police, Disha woman PS, Narasaraopet, Palnadu Dist. On 22-11-2023.
44. IQAC Chairman, Dr SVN Srinivasu and Dr K.Raju have attended IIC Regional meet-2023 at Institute of Aeronautical Engineering, Hyderabad on 11-12-2023.
45. IQAC Chairman, Dr.M.Venkanna Babu from ME and Satyam Reddy from CSE department have attended ICT Academy Bridge 23, Hyderabad on 20-12-2023.
46. College has celebrated "International Mathematics day" on eve of Birth Anniversary of Sri. Ramanjan on 22-12-2023.
47. Chairperson IQAC informed that Siresha Moturi, Kunda Suresh Babu and E. Ramakrishna from CSE have received Ph. D from reputed Universities.
48. Students have visited various industries as part of Industrial visits
- Civil students visited Mittapalli Spinners Limited, Narasaraopet on 06-11-2023.
 - Mechanical students visited Mittapalli Spinners Limited, Narasaraopet on 06-11-2023.
 - EFE students visited Mittapalli Spinners Limited, Narasaraopet on 07-11-2023.
 - IT/AI lateral entry students visited Mittapalli Spinners Limited, Narasaraopet on 07-11-2023.
 - CSE (AIML, CS and DS) lateral entry students visited Mittapalli Spinners Limited, Narasaraopet on 07-11-2023.
 - CSE students visited Mittapalli Spinners Limited, Narasaraopet on 10-11-2023.
 - ECE students visited Mittapalli Spinners Limited, Narasaraopet on 10-11-2023.
 - ECE students visited Efftronics Systems Pvt. Ltd, Mangalagiri on 14-11-2023.


Coordinator, IQAC







Chairman, IQAC & Principal




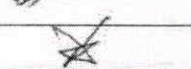


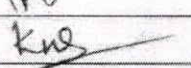
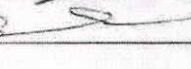
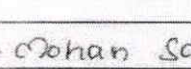
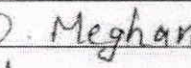

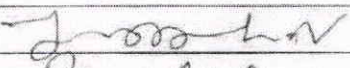
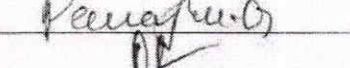

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Action Taken Report:

Proposed	Action Taken
It is proposed to have MOUs with reputed organizations and industries	<ul style="list-style-type: none"> Chairperson IQAC announced that NEC has done MoU with Elewayte, Bangalore on 28-11-2023. Chairperson IQAC announced that NEC has done MoU with HIEE, Hyderabad on 14-12-2023. Chairperson IQAC announced that NEC has done MoU with SRC e-solutions, Vijayawada on 15-12-2023. Chairperson IQAC informed that NEC has done MOU with MCore Tech Academy Pvt. Ltd (MCoreata), Bangalore on 07-10-2023 for 3 years.
It is proposed to have technical enhancement programs for students and faculty.	FDP/Workshop/Seminar programs on latest technologies conducted by departments to enhance the skills of the students and faculty.
Civil, EEE and Mechanical department to be ready for NBA inspection.	Chairman IQAC informed that Mechanical Engineering department has received NBA Accreditation for Three Years i.e from 2023 to 2026.
It is proposed to apply projects for funding to different agencies	Chairperson IQAC informed that TIDE project proposal was submitted to DST.
It is proposed to have 10 th CAC meeting in the month of December 2023.	Chairperson IQAC informed that 10 th CAC meeting was successfully conducted on 02-12-2023
It is proposed to have 19 th GOB meeting in the month of December 2023.	Chairperson IQAC informed that 19 th GOB meeting was successfully conducted on 28-12-2023
It is proposed to have ISO inspection in the month of December 2023	Chairperson IQAC informed that ISO inspection was successfully completed on 12 th December 2023 and college was ISO certified till 28 th September 2024.
It is proposed to apply for rankings to different agencies	Chairperson IQAC announced that college has awarded as India's Best Engineering Institutions' 2023 with rating AAA+ by Career 360 on 18-10-2023.
ECE & CSE departments to be ready for research centre inspection.	Chairperson IQAC informed that Department of ECE has successfully completed Research Centre Inspection on 15-11-23 and Department of CSE has received Research Centre Status from JNTU Kakinada, on 03-11-2023.


 Coordinator, IQAC



 Chairman, IQAC & Principal
 NARASARAOPETA ENGINEERING COLLEGE
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 Guntur (Dist.), A.P.

Members		Signature
1.	Dr.M.Sreenivasa Kumar, Principal	
2.	Sri M.S.Chakravarthi, Vice Chairman	
3.	Dr.D.Suneel, Vice Principal	
4.	Dr.S.N.Thirumala Rao, HOD, CSE	
5.	Dr.V.Venkata Rao, HOD, ECE	
6.	Dr.P.Lakshmanan, HOD, EEE	
7.	Dr.P.Naga Sowjanya, HOD, CIVIL	
8.	Dr.K.Ponnari Lakshmi, HOD, BSH	
9.	Dr. P. Pattabhiram, HOD, MBA	
10.	Dr. K. Nageswara Rao, HOD, MCA	
11.	Dr.S.V.N.Srinivasu, Professor, CSE	
12.	Dr.T.V.S.M. Mohan Babu, AO	
13.	E. Mohan Sai, 4 th Year ME	E. Mohan Sai
14.	D. Venkata Naga Meghana, 4 th year ECE	D. Meghana
15.	M.Venkatesh. SriVaibhava Durga Plastics, Kesanupalli, Chilakaluripeta	MVR
16.	Sri G. Shasidhar, GM, Mittapalli Spinners	
17.	Dr.G.PerRaju, PD, JNTUN, Narasaropet	
18.	Dr.B.Venkata Siva, HOD, Mechanical	


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(AUTONOMOUS)

Kotappakonda Road, Yellamanda (PO), NARASARAOPET - 522 601, Palnadu Dist., A.P.
(Sponsored by Gayatri Educational Development Society), Narasaraopet.



Approved by AICTE, New Delhi & Permanently Affiliated to JNTUK, Kakinada, Code : 47, NIRF Ranking 251 - 300 Band
Accredited by NBA (CSE, ECE) & NAAC "A+" Grade, ISO 9001 : 2015 Certified Institution.

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Date: 22/03/2024

CIRCULAR

This is to inform you that a meeting of the Internal Quality Assurance Cell (IQAC) is scheduled on March 28, 2024, at 4:00 PM in the IQAC Room. You are kindly requested to make it convenient to attend the meeting.

Agenda:

1. Reconstitution of committee
2. Project proposals for funding and Ideathon
3. To discuss on MOUs
4. BOS Meeting
5. NAAC, NIRF rankings and awards received
6. Academic & Administrative Audit
7. International Conferences
8. Time tables
9. To review the academic events of the college
10. Any other item


Coordinator, IQAC


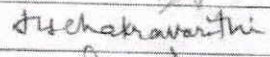




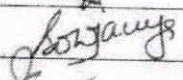





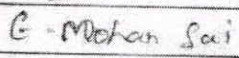
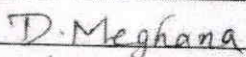
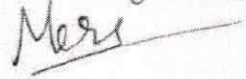
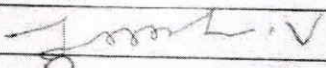
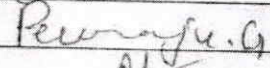


Chairman, IQAC & Principal

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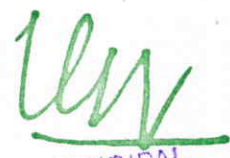
Chairman, for information
Director/Secretary chamber
All HODs
IQAC members




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Members		Signature
1.	Dr.M.Sreenivasa Kumar, Principal	
2.	Sri M.S.Chakravarthi, Vice Chairman	
3.	Dr.D.Suneel , Vice Principal	
4.	Dr.S.N.Thirumala Rao, HOD, CSE	
5.	Dr.V.Venkata Rao , HOD, ECE	
6.	Dr.P.Lakshmanan, HOD, EEE	
7.	Dr.P.Naga Sowjanya, HOD, CIVIL	
8.	Dr.K.Ponnari Lakshmi, HOD, BSH	
9.	Dr. P. Pattabhiram , HOD, MBA	
10.	Dr. K. Nageswara Rao, HOD, MCA	
11.	Dr.S.V.N.Srinivasu, Professor, CSE	
12.	Mr.L Sridhar , AO	
13.	E. Mohan Sai, 4 th Year ME	
14.	D. Venkata Naga Meghana, 4 th year ECE	
15.	M.Venkatesh, SriVaibhava Durga Plastics, Kesanupalli, Chilakaluripeta	
16.	Sri G. Shasidhar, GM, Mittapalli Spinners	
17.	Dr.G.PerRaju, PD, JNTUN, Narasaropet	
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NARASARAOPETA ENGINEERING COLLEGE

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Dt: 28-03-2024

Minutes of the meeting of IQAC held on 28-03-2024 in IQAC room at 4.00 pm.

Agenda:

1. Reconstitution of committee
2. Project proposals for funding and Ideathon
3. To discuss on MOUs
4. GOB Meeting
5. NIRF ranking and awards received
6. Academic & Administrative Audit
7. International Conferences
8. Time tables
9. To review the academic events of the college
10. Any other item

Members	Signature
1. Dr.M.Sreenivasa Kumar, Principal	
2. Sri M.S.Chakravarthi, Vice Chairman	
3. Dr.D.Suneel , Vice Principal	
4. Dr.S.N.Thirumala Rao, HOD, CSE	
5. Dr.V.Venkata Rao , HOD, ECE	
6. Dr.P.Lakshmanan, HOD, EEE	
7. Dr.P.Naga Sowjanya, HOD, CIVIL	
8. Dr.K.Ponnari Lakshmi, HOD, BSH	
9. Dr. P. Pattabhiram , HOD, MBA	
10. Dr. K. Nageswara Rao, HOD, MCA	
11. Dr.S.V.N.Srinivasu, Professor, CSE	
12. Mr.I.Sridhar , AO	
13. E. Mohan Sai, 4 th Year ME	
14. D. Venkata Naga Meghana, 4 th year ECE	
15. M.Venkatesh, Sri Vaibhava Durga Plastics, Kesanupalli, Chilakaluripeta	
16. Sri G. Shasidhar, GM, Mittapalli Spinners	
17. Dr.G.PerRaju, PD, JNTUN, Narasaraopeta	
18. Dr.B.Venkata Siva, HOD, Mechanical	

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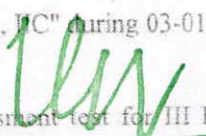
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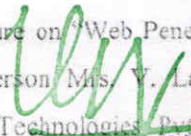


Resolutions:

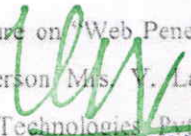
1. The Chairperson of IQAC informed that I. Sridhar, Administrative Officer from MBA department, has been appointed as an IQAC member.
2. The Chairperson of IQAC informed that the Institution's Innovation Council (IIC) conducted a National Level Ideathon-2024 on February 27, 2024.
3. Chairperson IQAC informed that 20th GOB meeting is proposed to conduct in last week of March 2024.
4. The Chairperson of IQAC informed that five project proposals have been submitted to DST-SERB, TIDE etc. by faculty members from various departments.
5. The Chairperson of IQAC advised the departments to establish MOUs with reputed industries for the benefit of students and faculty.
6. The Chairperson of IQAC informed that an MoU with Connecting Dream Foundation, Arya Nagar Apartments, Delhi, will be effective from January 25, 2024 to January 24, 2025.
7. The Chairperson of IQAC informed that an MoU with RWTH International Academy, RWTH Aachen University, Germany, will be effective from February 14, 2024, to February 13, 2027.
8. The Chairperson of IQAC informed that an MoU with THEFACTOR-Y LTD, Covent Garden, London, UK, will be effective from February 20, 2024 to February 19, 2026.
9. The Chairperson of IQAC informed that students from the CSE department (AIML-16, CS-15, and DS-14) participated in the Microsoft AI Skills Challenge Odyssey program. Seven students received VIP passes for interacting with Satya Nadella, CEO of Microsoft, which is held in Bangalore on February 8, 2024.
10. The Chairperson of IQAC informed that JNTUK Academic Audit Inspection was successfully conducted on February 15, 2024.
11. The Chairperson of IQAC instructed the NIRF Coordinator to submit required documents (Overall, Engineering, & Innovations) regarding NIRF 2024 rankings.
12. The Chairperson of IQAC instructed all departments to plan for international conference on latest technologies.
13. The Chairperson of IQAC instructed the departments to ensure that classes are conducting as per the time table, and also instructed to review the syllabus coverage on regular basis.
14. Members discussed on various guest lectures, seminars, workshops and faculty development programs conducted by respective departments.
 - a) The department of CSE in association with CSI, ACM, IIC, and IQAC organized a one-week workshop on "Innovative Design to Write Queries Using SQL, IIC" during 03-01-2024 to 09-01-2024.
 - b) The Department of CSE conducted an online Python assessment test for III B.Tech CSE students during 09-01-2024 to 10-01-2024.
 - c) The Department of CSE organized the 75th Republic Day Celebrations on 26-01-2024.




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- d) The Department of CSE organized an online technical session on "Cyber Security" under Vodafone Intelligence System (VOIS) for II B.Tech CSE A & D sections on 25-01-2024.
- e) The Department of CSE organized a one-week workshop on Innovative Mobile App Development for II B.Tech CSE – D section students in association with APSSDC during 05-02-2024 to 10-02-2024.
- f) The Department of CSE organized a one-week workshop on Amazon Web Services (AWS) for III B.Tech CSE B & C section students in association with APSSDC during 05-02-2024 to 10-02-2024.
- g) The Department of CSE in association with CSI, ACM, IIC, and IQAC, organized a three-day workshop on the Culture of Innovative Workshop on AWS for III B.Tech CSE A & D section students during 14-02-2024 to 16-02-2024.
- h) The Department of CSE in association with CSI, ACM, IIC, and IQAC, organized a one-week workshop on Android App Development Using KOTLIN for III B.Tech CSE B & C section students during 19-02-2024 to 24-02-2024.
- i) The Department of CSE organized JUBILATION-2K24 and TECH FEST, which is held from 01-03-2024 to 02-03-2024.
- j) The Department of CSE received an Appreciation Certificate for the International Student Workshop - INSW 2024 on "Data Science Using Python," organized from 19-02-2024 to 23-02-2024. The certificate was awarded by Brain O Vision Solutions and AICTE.
- k) The Department of CSE organized an online workshop on "Intellectual Property Rights & Patents and Design Filings" in association with Rajiv Gandhi National Institute of Intellectual Property Management (RGNIIPM), Government of India, Nagpur, under the National Intellectual Property Awareness Mission (NIPAM).
- l) The Departments of CSE, CSE (AI), IT, CSE (AIML), CSE (DS), CSE (CS), and MCA in association with CSI organized an international conference on "Artificial Intelligence and Its Emerging Areas-2K24 [NEC-ICAIEA-2K24]" during 12-04-2024 to 13-04-2024.
- m) The Department of CSE (AIML) organized a one-week workshop on "Implementing AIML: A Hands-On Approach Boot Camp" for II B.Tech CSE (AIML) students from 22-01-2024 to 27-01-2024.
- n) The Department of CSE (AIML, DS & CS) organized a guest lecture on "Build Your First Generative AI Model" for II B.Tech CSE (AIML, CS) students, with resource person Mr. Trivikrama, in association with AI-Master and IIT Delhi Alumnus (AIR 99), held on 19-01-2024.
- o) The Department of CSE (AIML & CS, DS) organized a guest lecture on "Web Penetration Testing" for II B.Tech CSE (AIML) students, with resource person  Mis. Y. Lakshmi Prathyusha, Product Security Manager, Bosch Global Software Technologies Pvt. Ltd., Hyderabad, held on 14-02-2024.




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- p) The Department of CSE (CS) and IQAC organized a one-week workshop and hackathon on "Cyber Security & Ethical Hacking" for II B.Tech CSE (CS) students from 03-01-2024 to 09-01-2024.
- q) The Department of CSE (CS) organized a one-day workshop on "Awareness Program on Challenges in Innovation and Entrepreneurship" for II B.Tech CSE (CS) students, with resource person Dr. S.V.N. Srinivasu, IIC Convenor, held on 13-02-2024.
- r) The Department of CSE (CS & DS) organized a guest lecture on "Intellectual Property Rights" for II B.Tech CSE (CS & DS) students, with resource person Mrs. V. Lakshmi Prathyusha, Product Security Manager, Bosch Global Software Technologies Pvt. Ltd., Hyderabad, held on 14-02-2024.
- s) The Department of CSE (DS) organized a guest lecture on "Road Map to Data Scientist" for II B.Tech CSE (DS) students, with resource person Mr. S. Avinash, Technical Head, in association with ALICE SOFT, held on 09-01-2024.
- t) The Department of CSE (DS) organized a one-week workshop on "Coding Data Alchemy: Unleashing Insights with Python Magic" for II B.Tech CSE (DS) students, with resource person Mr. S. Avinash, Technical Head, in association with ALICE SOFT, Guntur, from 29-01-2024 to 03-02-2024.
- u) The Department of IT/AI established the NEC-ACM student chapter on 17-02-2024.
- v) The Department of IT/AI organized a two-week workshop and hackathon on Android App Development for II B.Tech II SEM of IT & AI from 24-01-2024 to 08-02-2024.
- w) The Department of IT/AI organized a five-day workshop on AWS Cloud Computing for III B.Tech II SEM of IT from 13-02-2024 to 17-02-2024.
- x) The Department of IT/AI organized a one-day TECH TRIO CHALLENGE for II B.Tech & III B.Tech II SEM of IT & AI on 14-02-2024.
- y) The Department of IT/AI celebrated JUBILATION-2K24, a national-level student tech fest, with the BYTE BLAST of the Pixel Perfect Event on 02-03-2024 and 03-03-2024.
- z) The Department of ECE organized an awareness program on "Higher Education Abroad," with resource person Mr. D. Kishore, Business Development Manager from Aspire Grad, Hyderabad, held on 05-01-2024.
- aa) The Department of ECE and IEEE NEC Student Branch organized a one-day visit for the "Innovation & Entrepreneurship Outreach Program" at ATAL Tinkering Lab (ATL), Zilla Parishad High School, Sankarabharathipuram, on 06-02-2024.
- bb) The Department of ECE and IQAC, in association with IETE, organized a guest lecture and poster presentation on "Delays in 5G & 6G Technology" with resource person Dr. G. Lakshmikanth, R&D at Ericsson, Sweden, on 14-02-2024.
- bc) The Department of ECE and IQAC in association with IETE organized an awareness program on "Opportunities in Bosch for III B.Tech ECE students, with resource person Dr. G. Lakshmikanth, R&D at Ericsson, Sweden, on 14-02-2024.

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- V. Lakshmi Prathyusha, Product Security Manager, Bosch Global Software Technologies Pvt. Ltd., Hyderabad, held on 14-02-2024.
- dd) The Department of ECE and IQAC in association with IETE, organized a one-week workshop on "5G Deployment and Approach for 6G Communications" with resource person Mr. R. Venkata Ramana, RADIOT Solutions, Vijayawada, from 12-02-2024 to 17-02-2024.
- ee) The Department of ECE and IQAC in association with IETE, organized a two-day peer learning program workshop on "Teaching with Tinkercad" held on 23-02-2024 and 24-02-2024.
- ff) The Department of ECE in association with Liberty Foundation and Narasarao Peta Engineering College, conducted a program on "Empowering Sustainability" with Chief Guest Dr. Hari Eppanapally - Chairman, Liberty Foundation, and Guest of Honour Sri L. Siva Sankar - District Collector, Palnadu, held on 29-02-2024.
- gg) The Department of ECE in association with IETE, IEEE, and ISTE, organized JUBILATION-2K24, a national-level student tech fest, on 01-03-2024 and 02-03-2024.
- hh) The Department of ECE organized an expert talk on "E-Waste Management" by SPEGSY E-Waste Management Company for IV B.Tech ECE students held on 20-06-2024.
- ii) The Mechanical Engineering Department and IQAC cell organized a six-week entrepreneurship and skill development program on "AutoCAD, CREO Parametric, and SolidWorks" for II, III, and IV B.Tech students in association with MSME - Tool Room Central Institute of Tool Design from 12-02-2024 to 22-03-2024.
- jj) The Mechanical Engineering Department and IQAC cell organized a one-week hands-on workshop on "IoT, Robotics, and Drone Technology" with resource person Dr. B.K.C. Ganesh, CEO & Founder, Print 3D Technologies Tirupati, from 12-02-2024 to 16-02-2024.
- kk) The Department of Mechanical organized a career guidance talk for IV B.Tech students on "Career Opportunities" with resource person Mr. V.R.D.M. Kausik Agastyaraj, Faculty at ACE Engineering Academy, held on 27-02-2024.
- ll) The Mechanical Engineering Department in association with The Institute of Engineers (India), Indian Society for Technical Education (ISTE), Society of Mechanical Automotive Engineers (SMAE), and The American Society of Mechanical Engineers (ASME), organized JUBILATION-2K24, a national-level student sports and tech fest, from 01-03-2024 to 02-03-2024.
- mm) The Mechanical Engineering Department organized an online workshop on "Intellectual Property Rights & Patents and Design Filings" in association with Rajiv Gandhi National Institute of Intellectual Property Management (RGNIIPM), Government of India, Nagpur, under the National Intellectual Property Awareness Mission (NIPAM) on 22-03-2024 at 11:00 AM for all faculty members and students of higher education institutions.



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person was Shri Bharat N. Suryawanshi, Assistant Controller of Patents & Design, RGNIIPM, Nagpur.

- mn) The Department of EEE in association with IQAC organized a seminar on "Exploring an Academic Association Between IET and NEC" held on 23-01-2024.
- oo) The Department of EEE organized a one-week workshop on "PLC-Based Logic Gates" in association with Power Integrated Solutions, with resource person Mr. Madhan Kumar, Senior Technical Executive, Power Integrated Solutions, for II B.Tech students, Trichy, from 05-02-2024 to 10-02-2024.
- pp) The Department of EEE, in association with IQAC organized a five-day faculty development program on "NSQF Aligned Skill Development" in association with NITTTR, Chandigarh from 19-02-2024 to 23-02-2024.
- qq) The Department of EEE organized a national-level student tech fest in association with Indian Society for Technical Education (ISTE) and IEEE Power & Energy Society (PES) on 01-03-2024 and 02-03-2024.
- rr) The Civil Engineering Department organized an expert lecture program on "Innovations in Structural Engineering" with resource person Dr. Karthikeyan, M.Tech., Ph.D., Associate Professor, HOD-CE, VFSTR, Guntur, held on 23-01-2024.
- ss) The Civil Engineering Department completed JUBILATION-2K24, a national-level student tech fest, on 01-03-2024 and 02-03-2024.
- tt) The Department of MBA conducted three events—Business Quiz, Market Makers, and Young Manage as part of JUBILATION-2K24, held on 01-03-2024 and 02-03-2024.

15. The IQAC Chairman appreciated the departments for conducting the above programs and emphasized that all departments should offer value-added courses on the latest technologies for students.

16. The NSS Unit organized a Free Eye Check-Up Camp on January 4, 2024, where Dr. M.V. Reddy addressed students on taking precautionary measures against eye diseases.

17. The NSS Unit organized a Declamation Contest (Elocution Competition) as part of the Vikasit Bharat Program in coordination with Nehru Yuva Kendra, Guntur, on January 9, 2024.


18. The NSS Unit organized a Blood Donation Program in coordination with Palnadu Blood Centre, Narasaraopet, on February 2, 2024.

19. The NSS Unit organized a program on precautionary measures against cancer on the eve of World Cancer Day, with Dr. Bhaskara Lakshmi and Dr. J. Srujana from the American Oncology Institute, Mangalagiri, addressing students on February 22, 2024.

20. On February 29, 2024, the NSS Unit organized a Liberty Foundation Program for students, during which the Hon'ble Palnadu District Collector, Sri L. Siva Sankar Garu, motivated the

their goals



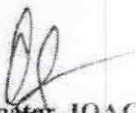

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21. A cadet from NCC 05 CoY won the All India Training Medal on January 2, 2024.
22. NCC 05 CoY students are selected for the Republic Day parade at Amaravathi on January 26, 2024.
23. NCC 05 CoY celebrated the 77th Republic Day with a ceremonial drill organized under the leadership of Chairman Mr. Mittapalli Venkata Koteswara Rao in the college premises on January 26, 2024.
24. NCC 05 CoY participated in the State Level RDC (LRDC) Camp, with four cadets from NEC college attended the Republic Day Parade organized by the State Government on January 26, 2024.
25. NCC 05 CoY announced that Senior Cadet CQMS B. Bhavani Varaprasad Naik, recognized as the Best Cadet in the Guntur Group, also received a cash prize and award from Guntur Group Commander Colonel S.M. Chandrasekhar on January 26, 2024.
26. NCC 05 CoY has organized Indian Black Day on February 14, 2024, to commemorate the Pulwama Terror Attack on February 2019.
27. NCC 05 CoY attended the NCC B-Certificate Exams in February 2024, with 29 cadets passed, Out of these, 14 received A-grade and 15 received B-grade. NEC College achieved 100% pass percentage for the second consecutive year which is held on 07-03-2024.
28. NCC 05 CoY attended the NCC C-Certificate Exams in 18, and 19 March 2024, with 8 cadets passed, out of these 4 received B-grade and 4 received C-grade.
29. The IQAC Chairman appreciated the NEC Staff Cricket Team for securing 2nd place in the CHANDUS CUP organized by RVR & JC from February 11, 2024, to February 14, 2024.
30. The IQAC Chairman appreciated the NEC Cricket Team for securing 1st place in a cricket tournament which is held at Eswar College of Engineering, Kesanupalli, during February 23, 2024, to February 24, 2024.
31. The IQAC Chairman appreciated S. Dhanush (21471A0440), an ECE student, for securing 1st place in badminton which is held at Eswar College of Engineering, Kesanupalli, from February 23, 2024, to February 24, 2024.
32. The IQAC Chairman appreciated the NEC Cricket Team for securing 1st place in cricket at Narasaraopeta Engineering College, Kotappakonda Road, from February 26, 2024, to March 2, 2024.
33. The IQAC Chairman appreciated S. Dhanush (21471A0440), an ECE student, for securing 1st place in badminton which is held at SRM Institute of Science and Technology, Amravati, from February 29, 2024, to March 2, 2024.
34. The IQAC Chairman appreciated D. Naganjali (22475A0222), an EEE student, for securing 2nd place in a yoga competition held at Vignan's Foundation for Science, Technology & Research, Vadlamudi, on March 1, 2024.
35. The NEC College has celebrated Sankranthi Sambarafu on January 8, 2024.
36. The NEC College has celebrated Vivekananda Jayanti on January 12, 2024.
37. The NEC college has celebrated National Science Day on February 28, 2024.





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38. The NEC college has celebrated International Women's Day in association with women empowerment cell on 15-03-2024.
39. The NEC college conducted the national-level Tech fest and sports JUBILATION 2K24 on March 2, 2024.
40. The IQAC Chairperson appreciated Dr. B. Siva Nageswara Rao from ECE department for receiving the Ph.D. Degree from Rayalaseema University on March 12, 2024.
41. Students visited various industries as part of industrial visits:
- Mechanical students visited Mahanandi Pipes, Shanti Nagar, Palnadu district, on February 5, 2024.
 - Mechanical students are visited Central Institute of Petrochemicals Engineering & Technology (CIPET), Vijayawada, on March 15, 2023.
 - EEE students are visited the 765/400 KV Substation Power Grid Corporation of India Ltd., Annavaram Village, Rompicharla, Narasaraopet, on February 23, 2024.
 - ECE students visited Efftronics Systems Pvt. Ltd. at APIIC IT Park, Mangalagiri, on 10-02-2024.


Coordinator, IQAC


Chairperson, IQAC & Principal


IQAC


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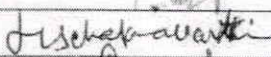
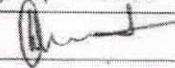
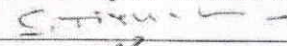

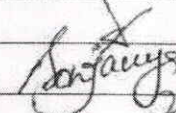

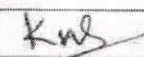


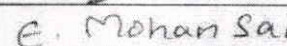
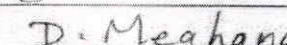
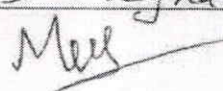
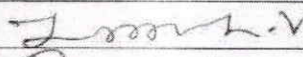
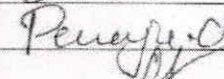

Action Taken Report:

Proposed	Action Taken
It is proposed to conduct National Level Ideathon-2024.	The Institution's Innovation Council (IIC) successfully conducted a National Level Ideathon-2024 on February 27, 2024
It is proposed to apply various projects funding agencies.	Faculty from different departments submitted 05 project proposals to DST-SERB.
It is proposed to apply MoU with various reputed industries.	<ul style="list-style-type: none"> ✓ The Chairperson of IQAC informed that an MoU with Connecting Dream Foundation, Arya Nagar Apartments, Delhi, will be effective from January 25, 2024 to January 24, 2025. ✓ The Chairperson of IQAC informed that an MoU with RWTH International Academy, RWTH Aachen University, Germany, will be effective from February 14, 2024, to February 13, 2027. ✓ The Chairperson of IQAC informed that an MoU with THEFACTOR-Y LTD, Covent Garden, London, UK, will be effective from February 20, 2024 to February 19, 2026.
It is proposed to have technical enhancement programs for students and faculty.	FDP/Workshop/Seminar programs on latest technologies conducted by departments to enhance the skills of the students and faculty.
It is proposed to plan industry visits for students.	<ul style="list-style-type: none"> ✓ Mechanical students visited Mahanandi Pipes, Shanti Nagar, Palnadu district, on February 5, 2024. ✓ Mechanical students are visited Central Institute of Petrochemicals Engineering & Technology (CIPET), Vijayawada, on March 15, 2023. ✓ EEE students are visited the 765/400 KV Substation Power Grid Corporation of India Ltd., Annavaram Village, Rompicharla, Narasaraopet, on February 23, 2024. ✓ ECE students visited Efftronics Systems Pvt. Ltd. at APIIC IT Park, Mangalagiri, on 10-02-2024.



 Coordinator, IQAC

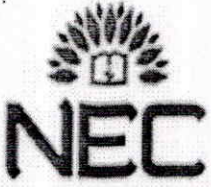


 Chairman, IQAC & Principal
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Members		Signature
1.	Dr.M.Sreenivasa Kumar, Principal	
2.	Sri M.S.Chakravarthi, Vice Chairman	
3.	Dr.D.Suneel , Vice Principal	
4.	Dr.S.N.Thirumala Rao, HOD, CSE	
5.	Dr.V.Venkata Rao , HOD, ECE	
6.	Dr.P.Lakshmanan, HOD, EEE	
7.	Dr.P.Naga Sowjanya, HOD, CIVIL	
8.	Dr.K.Ponnari Lakshmi, HOD, BSH	
9.	Dr. P. Pattabhiram , HOD, MBA	
10.	Dr. K. Nageswara Rao, HOD, MCA	
11.	Dr.S.V.N.Srinivasu, Professor, CSE	
12.	Mr.I. Sridhar , AO	
13.	E. Mohan Sai, 4 th Year ME	 E. Mohan Sai
14.	D. Venkata Naga Meghana, 4 th year ECE	 D. Meghana
15.	M.Venkatesh, SriVaibhava Durga Plastics, Kesanupalli, Chilakaluripeta	 Mell
16.	Sri G. Shasidhar, GM, Mittapalli Spinners	
17.	Dr.G.PerRaju, PD, JNTUN, Narasaraopet	
18.	Dr.B.Venkata Siva, HOD, Mechanical	




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CIRCULAR

Date: 1/02/2024

We hope this circular finds you well. We would like to inform you that a Hostel Committee Meeting has been scheduled to address various matters pertaining to hostel operations, welfare, and community engagement. Your attendance and active participation are highly encouraged as we work together to enhance the hostel experience for all residents. This is to inform to all the members of Hostel committee that there will be a meeting in main Seminar hall, **Block -3 on 03/02/2024 at 4.00 PM** to discuss the following agenda.

AGENDA:

1. Discussion on conduction of study hours for hostel students.
2. Discussion on working of CCTV's in the hostel.
3. Review and finalizing food menu.
4. Reduction of food wastage.
5. Maintenance of hygiene in hostel.

We encourage all hostel residents to come prepared with any concerns, suggestions, or agenda items they wish to discuss during the meeting. Your presence and active participation will contribute to a fruitful and productive discussion. Together, we can make our hostel a more comfortable and enjoyable place for everyone.

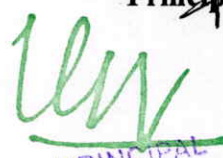
Thank you for your attention, and we look forward to seeing you at the meeting.


Convener

Hostel Committee


Principal




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Date: 03--02-2024

MINUTES OF HOSTEL COMMITTEE

Date of Meeting	03 rd Feb 2024	Duration	4.00PM to 5.00 PM
Venue	Main Seminar hall, Block -3.		

The meeting of Hostel committee of Narasaraopeta Engineering College held on 03rd February 2024, with the following agenda:

AGENDA:

1. Discussion on conduction of study hours for hostel students.
2. Discussion on working of CCTV's in the hostel.
3. Review and finalizing food menu.
4. Reduction of food wastage.
5. Maintenance of hygiene in hostel.


The meeting of Hostel committee commenced with a welcome by Dr. M.Sreenivasa Kumar, principal and chairperson of Hostel committee. Later the chairman reviewed and discussed the points of agenda.


Convener

Hostel Committee


Principal




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Date: 03-02-2024

MINUTES OF RESOLUTIONS

1. Committee Members have expressed that there is a need of strict conduction of study hours in the hostel during the exam's time. Chairman of the committee suggested that faculty who are staying in the hostel will provide their assistance for the students.
2. Considering the request from the students, the committee has decided to check the status CCTV's in the hostel to avoid problems.
3. Warden read out the previous menu they are following in hostel and asked for necessary changes in the menu as per student's request. The members of the committee decided to let the hostel students to decide the menu of their choice and let the committee know through their respective wardens. Chairman of the committee suggested necessary changes to be followed as per the student's request.
4. The members of the committee felt that lot of food was being wasted, after discussion come to conclusion that quality of food to be monitored regularly and reduce on the preparation of food.
5. Warden told that there have been requests from the students regarding hygiene in hostel. Chairman of the committee expressed his support as hygiene is important for student's health .Warden is instructed to take necessary measures in order to maintain proper hygiene.

The meeting is concluded with thanks to the Chair.

Convener

Hostel Committee



Principal

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Date: 03-02-2024

Members attended the meeting on 03rd February 2024.

S.No	Name of the Person	Designation	Dept.	Role	Signature
1	Dr. M Sreenivasa Kumar	Principal	ME	Chairman	
2	Dr. D.Suneel	Vice Principal	ME	Convenor	
3	Dr. M. Sireesha	Assoc. Professor	CSE	Faculty-Incharge	
4	Dr.Sk.Md.Shareef	Assoc. Professor	EEE	Faculty-Incharge	
5	Mr. . Karuna Kumar	Asst. Professor	CSE	Member	
6	Mr. K.Anil Kumar	Asst. Professor	CE	Member	
7	Mr. Ch.Sekhar	Asst. Professor	ME	Member	
8	Mr.P.S.S.Chakravarthy	Professor	ECE	Member	
9	Mrs. P. Vinuthna	Asst. Professor	ECE	Member	
10	Mr. T. Manohar	Asst. Professor	IT & CSE(AI)	Member	
11	Mrs. K Sireesha	Asst. Professor	IT & CSE(AI)	Member	
12	Mr. D.Srikanth	Asst. Professor	DS, CS, AIML	Member	
13	Mrs. K.Sita Ravamma	Girls Hostel Warden		Warden	
14	Mr.M. Koteswara Rao	Boys Hostel Warden		Warden	
15	T.Sireesha	20471A05C2	CSE	Student Member	
16	Gonuguntla Pedda Anjaneyulu	20471A0111	CE	Student Member	
17	Ch. Sangeeth Reddy	20471A0511	CSE	Student Member	
18	Gundla Ushasri	20471A04E3	ECE	Student Member	
19	Jeedimalla Sri Lakshmi Nilendra	21471A0304	ME	Student Member	
20	Enubarla Sowjanya	22475A0246	EEE	Student Member	

IOAC

Convenor
Hostel Committee

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Constitution of Hostel Committee

Date: 19-6-2023

The Undersigned is pleased to constitute the Hostel Committee with the following members for the academic year 2023-2024 to strengthen the hostel facilities in the institute and to procure the required infrastructure and other amenities in the hostel.

S.No	Name of the Person	Designation	Department	Role
1	Dr. M Sreenivasa Kumar	Principal	ME	Chairman
2	Dr. D.Suneel	Vice Principal	ME	Convenor
3	Dr. M. Sireesha	Assoc. Professor	CSE	Faculty-Incharge
4	Dr.Sk.Md.Shareef	Assoc. Professor	EEE	Facul* Incharge
5	Mr. N. Anantha Rami Reddy	Asst. Professor	CSE	Member
6	Mr. K.Anil Kumar	Asst. Professor	CE	Member
7	Mr. Ch.Sekhar	Asst. Professor	ME	Member
8	Mr.P.S.S.Chakravarthy	Professor	ECE	Member
9	Mrs. Sk. Areefa Begum	Asst. Professor	ECE	Member
10	Mrs. K.Sita Ravamma	Girls Hostel Warden		Warden
11	Mr.M. Koteswara Rao	Boys Hostel Warden		Warden
12	T.Sireesha	20471A05C2	CSE	Student Member
13	Gonuguntla Pedda Anjaneyulu	20471A0111	CE	Student Member
14	Ch. Sangeeth Reddy	20471A0511	CSE	Student Member
15	Gundla Ushasri	20471A04E3	ECE	Student Member
16	Jeedimalla Sri Lakshmi Nilendra	21471A0304	ME	Studen* Member
17	Enubarla Sowjanya	22475A0246	EEE	Student Member

CC to: 
All members of hostel Committee


Principal
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522601
Guntur (Dist.), A.P.



Narasaraopeta Engineering College
(Autonomous)

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Kotappakonda Road, Yellamanda Post, Narasaraopet - 522601 Guntur Dist., A.P

Functions of Hostel Committee:


1. To monitor and improve the facilities in the hostel and also to maintain the healthy andhygienic food.
2. The committee visits the hostel and have meeting with the hostlers to know their problems.
3. Hostel committee members shall conduct the meeting with hostel (Boys /Girls) students and havedetailed discussion regarding their accommodation and facilities in hostel.
4. In case of any serious drawback the issue is brought to the notice of chairman of hostel committee and necessary steps will be taken accordingly.
5. Hostel Committee decides the vacancy list of rooms in the hostel before the commencement of the academic year.
6. Hostel rooms are allotted to students depending on the available vacancy and on firstcomes first served.
7. Attendance of hostel students is reviewed and necessary recommendations are suggested
8. Regular meetings are conducted with the committee members and if any in dis ordinary actionsare found, needed actions are taken.


Convener

Hostel Committee


Principal




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CIRCULAR

Date: 21/06/2023

This is to inform to all the members of Hostel committee that there will be a meeting in main Seminar hall, Block -3 on 24/06/2023 at 4.00 PM to discuss the following agenda.

AGENDA:

1. Total number of students staying in the hostel.
2. Rules and regulation of hostel.
3. Review and finalizing food menu.
4. Maintenance of hygiene in hostel.
5. Discussion about facilities like wifi and hot water.
6. Revised hostel fee to be informed to hostellers

**Convener
Hostel Committee**

Principal

IQACI

**PRINCIPAL
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(AUTONOMOUS)
NARASARAOPET - 522 601
Guntur (Dist.), A.P.**



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Date: 24-6-2023

MINUTES OF HOSTEL COMMITTEE

Date of Meeting	24 th June 2023	Duration	4.00PM to 5.00 PM
Venue	Main Seminar hall, Block -3.		

The meeting of Hostel committee of Narasaraopeta Engineering College held on 5th June 2023, with the following agenda:

AGENDA:

1. About students strength staying in the hostel.
2. Rules and regulation of hostel.
3. Review and finalizing food menu.
4. Maintenance of hygiene in hostel.
5. Discussion about facilities like wifi and hot water.
6. Information about revision of hostel fee to the hostllers.

The meeting of Hostel committee commenced with a welcome by Dr. M.Sreenivasa Kumar, principal and chairperson of Hostel committee. Later the chairman reviewed and discussed the points of agenda.


Convener

Hostel Committee


Principal



PRINCIPAL

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Date: 24-06-2023


MINUTES OF RESOLUTIONS

1. Wardens authentication with respect to students staying in the hostel
2. Committee members discussed the rules and regulations to be followed by the students in the hostel. Committee members instructed the students about the rules which should be follow strictly.
3. Warden read out the previous menu they are following in hostel. Committee reviewed the menu and discussed with the student members. Chairman of the committee suggested necessary changes to be followed as per the request from students.
4. Students requested regarding hygiene in hostel. Chairman of the committee expressed his support as hygiene is important for student's health .Warden is instructed to take necessary measures in order to maintain proper hygiene.
5. Student members expressed that the bandwidth of the wifi to be increased and solar hot water facility to be enhanced. Committee Members have recommended the management to increase the number of routers and number of solar panels.
6. Revised hostel fee informed to the students.

The meeting is concluded with thanks to the Chair



Hostel Committee


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Principal



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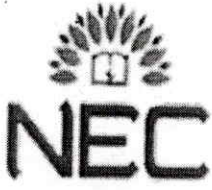
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Members attended the meeting on 24th June 2023.

S.No	Name of the Person	Designation	Department	Role	Signature
1	Dr. M Sreenivasa Kumar	Principal	ME	Chairman	
2	Dr. D.Suneel	Vice Principal	ME	Convenor	
3	Dr. M. Sireesha	Assoc. Professor	CSE	Faculty-Incharge	
4	Dr.Sk.Md.Shareef	Assoc. Professor	EEE	Faculty-Incharge	
5	Mr. N. Anantha Rami Reddy	Asst. Professor	CSE	Member	
6	Mr. K.Anil Kumar	Asst. Professor	CE	Member	
7	Mr. Ch.Sekhar	Asst. Professor	ME	Member	
8	Mr.P.S.S.Chakravarthy	Professor	ECE	Member	
9	Mrs. Sk. Areefa Begum	Asst. Professor	ECE	Member	
10	Mrs. K.Sita Ravamma	Girls Hostel Warden		Warden	
11	Mr.M. Koteswara Rao	Boys Hostel Warden		Warden	
12	T.Sireesha	20471A05C2	CSE	Student Member	
13	Gonuguntla Pedda Anjaneyulu	20471A0111	CE	Student Member	
14	Ch. Sangeeth Reddy	20471A0511	CSE	Student Member	
15	Gundla Ushasri	20471A04E3	ECE	Student Member	
16	Jeedimalla Sri Lakshmi Nilendra	21471A0304	ME	Student Member	
17	Enubarla Sowjanya	22475A0246	EEE	Student Member	

Convenor
Hostel Committee
IQAC

Principal
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Date: 13.03.2023

Circular

Library committee meeting will be held on 14.03.2023. All the Library committee members are informed to attend the meeting at 3:30 pm in Central Library to discuss the following points.

Agenda:

1. Procurement of new titles and volumes
2. Procurement of learning resources such as e-journals, e-learning material etc.
3. Library times to students and faculty.
4. Allotment of library card to first year students.
5. Workshop on KOHA software.

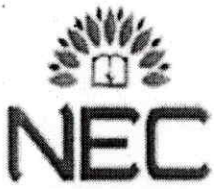
Members Present:

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr.M.Sreenivasa Kumar	Principal	Chairman	
2	Dr M Pandu	Librarian	Convener	
3	Dr.K.Lakshminadh,	Professor in CSE	Member	
4	Dr. D.Jagadesh,	Professor in MECH	Member	
5	Dr.A.V.Nageswararao,	Professor in ECE	Member	
6	Mr K Anil Kumar	Asst. Prof. in Civil	Member	
7	Dr.Sk.Md. Shariff,	Assoc. Prof.in EEE	Member	
8	Dr.Y.Shiva Reddy	Assoc. Prof in MBA	Member	
9	Dr.Sk.Mohiddin shaw	Professor in BSH	Member	
10	Mr.G.Sambasiva Rao	Assoc. Prof in MCA	Member	
11	S Vamakeswari	II Yr CSE 21471A4356	Student Member	
12	N Manoj Kumar	II Yr ECE 21471A0494	Student Member	
13	Y Hemalatha Meghana	II Yr ME 21471A0312	Student Member	

Convener
Library Committee



PRINCIPAL
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Date: 14.03.2023

Minutes of meeting of the Library Committee held on 14.03.2023

Agenda:

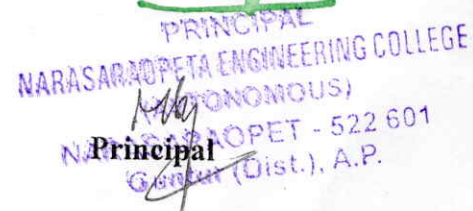
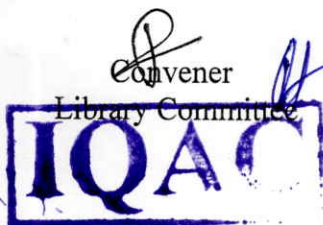
1. Procurement of new titles and volumes
2. Procurement of learning resources such as e-journals, e-learning material etc.
3. Library times to students and faculty.
4. Allotment of library card to first year students.
5. Workshop on KOHA software.

Resolutions:

1. Discussion and review on requirement of new title and volumes.
2. Discussion and review on e-learning resources in the digital library.
3. It is decided, not to allow the students to library during class hours.
4. Discussion on procedure for allotment of library cards for first year students.
5. It is proposed to conduct a workshop on KOHA and Library automation.

Members Present:

S.No	Name of the Faculty	Designation	Position	Signature
1	Dr.M.Sreenivasa Kumar	Principal	Chairman	
2	Dr M Pandu	Librarian	Convener	
3	Dr.K.Lakshminadh,	Professor in CSE	Member	
4	Dr. D.Jagadesh,	Professor in MECH	Member	
5	Dr.A.V.Nageswararao,	Professor in ECE	Member	
6	Mr K Anil Kumar	Asst. Prof. in Civil	Member	
7	Mr.Sk.Md. Shariff,	Assoc. Prof.in EEE	Member	
8	Dr.Y.Shiva Reddy	Assoc. Prof in MBA	Member	
9	Dr.Sk.Mohiddin shaw	Professor in BSH	Member	
10	Mr.G.Sambasiva Rao	Assoc. Prof in MCA	Member	
11	S Vamakeswari	II Yr CSE 21471A4356	Student Member	
12	N Manoj Kumar	II Yr ECE 21471A0494	Student Member	
13	Y Hemalatha Meghana	II Yr ME 21471A0312	Student Member	





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Date: 20.06.2023

Library Committee

Circular

Library committee meeting will be held on 27-06-2023. All the Library committee members are informed to attend the meeting at 3:30 pm in Central Library to discuss the following points.

AGENDA:

1. Procurement of new titles,
2. Adding up of new volumes,
3. Procurement of learning resources such as e-journals, e-learning material etc.
4. Remote learning opportunity to students during pandemic.
5. Any other points with the permission of the chair

S.NO.	Name of the Staff Member	Designation		Signature
1	Dr.M.Sreenivasa Kumar	Principal	Chairman	
2	Dr.M.Pandu	Librarian	Convener	
3	Dr.K.Lakshminadh	Prof in CSE	Member	
4	Dr.D.Jagadish	Prof in MECH	Member	
5	Dr.A.V.Nagewswara Rao	Prof in ECE	Member	
6	Mr K Anil Kumar	Asst Prof in CIVIL	Member	
7	Dr. Sk.Md.Shareef	Assoc. Prof in EEE	Member	
8	Dr.Y.Siva Reddy	Assoc. Prof in MBA	Member	
9	Dr.Sk.Mohiddin Shaw	Prof in BS&H	Member	Absent
10	Mr. G.Sambasiva Rao	Asst. Prof. in MCA	Member	
11	S.Vemakeswari	II Yr CSE 21471A4356	Student Member	
12	N Manoj Kumar	II Yr ECE 21471A0494	Student Member	
13	Y Hemalatha Meghana	II Yr ME 2147A0312	Student Member	

Convener
Library Committee

Principal
PRINCIPAL
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Guntur (Dist.), A.P.





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Date: 01-07.2023

LIBRARY COMMITTEE

Minutes of meeting of the Library Committee held on 30.06.2023

AGENDA:

1. Procurement of new titles and Volumes
2. Discussion of Library budget for A.Y 2023-24
3. Procurement of learning resources such as e-journals, e-learning material etc.
4. Remote learning opportunity to students during pandemic.
5. Any other points with the permission of the chair

Resolutions:

1. It is resolved to place order for procurement of 38 new titles as per the suggestions /requisitions received from HODs, faculty and students of different departments.
2. It is resolved to place order for procurement of 73 volumes as per the suggestions /requisitions received from various departments and required to increase the issue of books to the students.
3. It is resolved to procure the following e-journals, e-learning material required for the year as per the norms of AICTE.
4. It is decided to provide e- resource to students for remote learning during pandemic situation.
5. Discussion on Library budget for A.Y 2023-24

Members Present:

S.NO.	Name of the Staff Member	Designation		Signature
1	Dr.M.Sreenivasa Kumar	Principal	Chairman	
2	Dr.M.Pandu	Librarian	Convener	
3	Dr.K.Lakshminadh	Prof in CSE	Member	
4	Dr.D.Jagadish	Prof in MECH	Member	
5	Dr.A.V.Nagewswara Rao	Prof in ECE	Member	
6	Mr K Anil Kumar	Asst Prof in CIVIL	Member	
7	Dr. Sk.Md.Shareef	Assoc. Prof in EEE	Member	
8	Dr.Y.Siva Reddy	Assoc. Prof in MBA	Member	
9	Dr.Sk.Mohiddin Shaw	Prof in BS&H	Member	
10	Mr. G.Sambasiva Rao	Asst. Prof. in MCA	Member	
11	S.Vemakeswari	II Yr CSE 21471A4356	Student Member	
12	N Manoj Kumar	II Yr ECE 21471A0494	Student Member	
13	Y Hemalatha Meghana	II Yr ME 2147A0312	Student Member	

Convener
Library Committee

NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
Principal
NARASARAOPETA - 522 601
Guntur (Dist.), A.P.



NARASARAOPETA ENGINEERING COLLEGE

(AUTONOMOUS)

Date: 01.02.2024

CIRCULAR

SC/ST Committee

All the members of SC/ST cell are informed to attend the meeting on, 03.02.2024 (Saturday) at 4.00 P.M. without fail.

Venue: "Principal Chamber"

Agenda:

1. Awareness on skill development programmes and Online Courses
2. Guideline of the various scholarship schemes
3. About the book bank of library
4. Any other agenda with permission of the Chair

bl
Convener
SC/ST committee

M. Jayaram
Principal

Copy to
The Concerned members for information
Copy to the Chairman
Copy to all HODs



U. Jayaram
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NARASARAOPETA ENGINEERING COLLEGE (AUTONOMOUS)

Date: 03.02.2024

SC/ST Committee Minutes of Meetings (Even Semester)

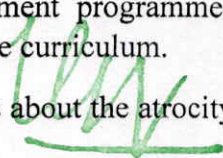
The meeting was conducted on 03.02.2024 at Principal's Chamber.

Present Members:

S.No	Name of the Faculty	Designation	Dept.	Position	Signature
1	Dr. M. Sriniwasa Kumar	Principal	ME	Chairman	
2	Dr. K. Raju	Professor	ECE	Convener	
3	Dr. B. Jhansi Vazram	Professor & HoD	IT	Member	
4	Dr. D. Jagadish	Professor	ME	Member	
5	Mr.G. Naga Raju	Asst. Professor	EEE	Member	
6	Z. Mohan Rao	Asst. Professor	BS&H	Member	

The following issues were discussed and confirmed.

1. Discussed and reviewed about the minutes of the previous meeting
2. Informed the students to avail the 50% concession for NPTEL exams and encouraged to utilize the same.
3. Decided to encourage all the students to pay the scholarship amount the received from the State/Central government contribution to the college.
4. The cell encourage the students to enrol for various skill development programmes offered by APSCHE for the internship programs which is mandatory in the curriculum.
5. Awareness given to the issues or problems of the newly added students about the atrocity act.
6. Committee decided to enquire about book bank issues for SC/ST students.


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NARASARAOPETA ENGINEERING COLLEGE

(AUTONOMOUS)

Date: 31.07.2023

CIRCULAR

SC/ST Committee

All the members of SC/ST cell are informed to attend the meeting on, 02.08.2023 (Wednesday) at 4.00 P.M. without fail.

Venue: "Principal Chamber"

Agenda:

1. To discuss about aims and objectives of this committee for the new students
2. Information about the SC and ST students
3. Guideline of the various scholarship schemes and concessions
4. Any other agenda with permission of the Chair

bej
Convener
SC/ST committee

M. Va.
Principal

Copy to
The Concerned members for information
Copy to the Chairman
Copy to all HODs

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Guntur (Dist.), A.P.

bej
IQAC



NARASARAOPETA ENGINEERING COLLEGE

(AUTONOMOUS)

Date: 12.08.2023

SC/ST Committee Minutes of Meetings (Odd Semester)

The meeting was conducted on 12-08-2023 at Principal's Chamber.

Present Members:

S.No	Name of the Faculty	Designation	Dept.	Position	Signature
1	Dr. M. Srinivasa Kumar	Principal	ME	Chairman	
2	Dr. K. Raju	Professor	ECE	Convener	
3	Dr. B. Jhansi Vazram	Professor	CSE&IT	Member	
4	Dr. D. Jagadish	Professor	ME	Member	
5	Mr.G. Naga Raju	Asst. Professor	EEE	Member	
6	Z. Mohan Rao	Asst. Professor	BS&H	Member	

The following issues were discussed and confirmed.

1. Discussed and reviewed about the minutes of the previous meeting
2. The committee has shared the data about the SC/ ST students
3. Informed the students to avail the 50% concession for NPTEL exams and encouraged to go for registrations
4. Decided to encourage all the students to pay the scholarship amount the received from the State/Central government contribution to the college.
5. The cell encourage the students to enrol for various skill development programmes offered by APSCHE for the internship programs which is mandatory in the curriculum.
6. Awareness given to the issues or problems of the newly added students about the atrocity act.



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NARASARAOPETA ENGINEERING COLLEGE

(AUTONOMOUS)

Date: 19.01.2023

CIRCULAR

SC/ST Committee

All the members of the SC/ST committee are informed to attend the meeting on, 21-01-2023(Saturday) at 3.30 P.M. without fail.

Venue: "Principal Cabin"

Agenda:

1. Payment of dues from the scholarships received
2. Enrolment in skill development programmes and MOOCS-related courses
3. Any other agenda with permission of the Chair

bw

Convener
SC/ST committee

[Signature]
Principal

Copy to

The Concerned members for information

Copy to the Chairman

Copy to all HODs

[Signature]

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[Signature]
IQAC



NARASARAOPETA ENGINEERING COLLEGE

(AUTONOMOUS)

Date: 21.01.2023

SC/ST Committee Minutes of Meetings (Even Semester)

The meeting was conducted on 21-01-2023(Saturday) at the Principal's Cabin.

Present Members:

S.No	Name of the Faculty	Designation	Dept.	Position	Signature
1	Dr. M. Sreenivasa Kumar	Principal	ME	Chairman	
2	Dr. K. Raju	Professor	ECE	Convener	
3	Dr. B. Jhansi Vazram	Professor	CSE	Member	
4	Dr. D. Jagadish	Professor	ME	Member	
5	G.Naga Raju	Asst. Professor	EEE	Member	
6	Z. Mohan Rao	Asst. Professor	BS&H	Member	

The following issues were discussed and confirmed.

1. Discussed and reviewed the minutes of the previous meeting
2. Decided to encourage all the students to pay the scholarship amount they received from the central government contribution to the college.
3. The cell decided to encourage the students to enrol on various skill development programmes offered by APSCHE for the internship programs which is mandatory in the curriculum.
4. Awareness is given to the issues or problems of the students about the atrocity act.

IQAC

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NARASARAOPETA ENGINEERING COLLEGE

(AUTONOMOUS)

Date: 08/08/2023

CIRCULAR

All the members of Entrepreneurship Development Cell (EDC) are informed to attend a meeting in the chamber of undersigned on 13/08/2023 at 3.30 PM.

Agenda:

01. The actions taken by members in last minutes of the meeting.
02. To plan a Seminar or workshop on Entrepreneurship and innovation as career opportunity
03. Any other relevant subject at the time of meeting.

To
Concerned members through their HODs
Copy to Chairman, for information.
Copy to HODs (for circulation among staff)

- Chairman
- Secretary
- AO
- HOD, CE
- HOD, EEE
- HOD, ME
- HOD, ECE
- HOD, CSE
- HOD, MBA
- HOD, BS&H
- HOD, TPC
- HOD, MCA
- PD
- Library
- Exam Cell


PRINCIPAL

PRINCIPAL
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NARASARAOPET - 522 601.
Guntur (Dist.), A.P.



PRINCIPAL
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(AUTONOMOUS)
NARASARAOPET - 522 601
Guntur (Dist.), A.P.





NARASARAOPETA ENGINEERING COLLEGE (AUTONOMOUS)

Date: 13/08/2023

MINUTES OF EDC COMMITTEE

MINUTES OF THE MEETING OF THE COLLEGE EDC COMMITTEE FOR THE ACADEMIC YEAR 2023-2024 HELD ON 13-08-2023 IN THE PRINCIPAL'S CHAMBER AT 03.30 P.M.

The Meeting of the EDC Committee was held on 13-08-2023 at 03.30 P.M. in the Principal's Chamber to discuss on the agenda.

Members Present:

1. Dr M.Sreenivasa Kumar, Principal, NEC - Chairman
2. K.LakshmiNadh, Professor in CSE - Convener
3. Sk.Abdul Kalam, Associate. Prof in EEE. - Member
4. M.Venkaiah, Asst. Prof in ME - Member
5. K.Anil Kumar, Asst. Prof in CE - Member
6. Dr P.Pattabhiram, Assoc. Prof in MBA - Member
7. Dr S.V.N.Sreenivasu, Professor - Member
8. Dr K.P.Lakshmi, Professor in BS&H - Member
9. T.Indira, Asst. Prof in ECE - Member
10. Dr K.Nageswara Rao, Professor in MCA - Member
11. Dr B.Jhansi Vazram, Professor in IT - Member

Item 1: The action taken by the previous minutes

Organized Workshop on "Entrepreneurship and Innovation as Career Opportunity" by Dr M.Sreenivasa Kumar, Principal, NEC in Association with EDC Cell & IIC on 21st January, 2022 and a Workshop on Entrepreneurship Skill, Attitude and Behavior Development "by Dr.S.V.N. Sreenivasu, Professor and IIC IPR Ambassador, NEC in Association with EDC & IIC Cell on 3rd March, 2023

Item 2: The chairman suggested the members to plan workshop on Entrepreneur Awareness Programme for students.

Item 3: The chairman suggested the members to plan to encourage the students for startup.

The meeting ended with vote of thanks and regards to all the members present.


Convener


Chairman

PRINCIPAL
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPETA - 522 601.
Guntur (Dist.) A.P.


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NARASARAOPETA ENGINEERING COLLEGE

(AUTONOMOUS)

Events organized by EDC

S.NO	Name of the program	Date	Details of Resource person
1	My Story - Motivational Session by Successful Entrepreneur/Start-up founder	28-11-2022	Lokesh Venka CEO FOUNDER MILATRONICS PRIVATE LIMITED IIT HYDERABAD
2	Workshop on "Entrepreneurship and Innovation" as Career Opportunity	30-11-2022	Dr. M.Sreenivasa Kumar & Dr Neeraja
3	My Story - Motivational Session by Successful Innovators	07-12-2022	Ravi Kumar Sagar, CEO RK'S INNO Group
4	Session on Problem Solving and Ideation Workshop	16-12-2022	Dr M.Sreenivasa Kumar
5	Organise an Inter/Intra Institutional Idea Competition/ Challenge/Hackathon and Reward Best Ideas - Manage through YUKTI-NIR	16-12-2022	Dr M.Sreenivasa Kumar
6	Workshop on Design Thinking, Critical thinking and Innovation Design	27-12-2022	Dr M.Sreenivasa Kumar Principal
7	Organising Innovation & Entrepreneurship Outreach Program in Schools/ Community	24-1-2023	Dr M.Sreenivasa Kumar Principal, Dr A.V.Nageswar Rao, Dr S V N Sreenivasu
8	Workshop on Entrepreneurship Skill, Attitude and Behavior Development	14-02-2023	Dr M.Sreenivasa Kumar
9	Conduct a Session on Achieving Problem-Solution Fit and Product-Market Fit	16-02-2023	Dr S.V.N.Sreenivasu
10	Organize an Expert talk on Process of Innovation Development, Technology Readiness Level (TRL); Commercialization of Lab Technologies & Tech-Transfer	23-02-2023	Dr S V N SREENIVASU




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11	Awareness programme on Intellectual Property rights under National Intellectual Property Awareness Mission 2.0 (NIPAM)	10-03-2023	Shri Veera Raghavulu Kattula, NIPAM Officer, IPR Awareness Programme, Examiner of patents / Designs, Intellectual Property Office, Chennai, Ministry of Commerce & Industry, Govt. of India.
12	Workshop on Business Model Canvas	20-03-2023	Ashleigh Veres, Director of Student Affairs, University of East London
13	A session on How to plan for Start-Up and Legal & Ethical Steps	13-04-2023	Medapati S Venkat, Advisor to Govt. of Andhra Pradesh



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NARASARAOPETA ENGINEERING COLLEGE (AUTONOMOUS)

Kotappakonda Road, Yellamanda (Post), Narasaraopet – 522601, Guntur District, A.P., India.

Approved by AICTE, New Delhi & Permanently affiliated to JNTUK, Kakinada, Code: 47,

Accredited by NBA & NAAC, ISO 9001: 2015 Certified Institution

Phone: 08647-239905

Website: www.nrtec.in

Office of the Principal,

NEC/Extra-Curricular Activities Committee /2023-2024

Date: 17.07.2023

OFFICE ORDER

EXTRA CURRICULAR ACTIVITIES COMMITTEE

It is hereby informed that the following Members of Extra Curricular Activities Committee has been constituted for the academic year **2023-24**. The committee has to promote and arrange extracurricular activities to bring out the talents of students in the performing arts.

S.No.	Dept.	Name	Designation	Role
1	ME	Dr.M.Sreenivasa Kumar	Principal	Chairman
2	BS&H	M.Prasad	Asst.professor	Convener
3	BS&H	Dr.K.Ponnari Lakshmi	Prof. & HOD	Member
4	MBA	M. Rajesh Babu	Assoc.Professor	Member
5	MCA	Udaya Lakshmi	Assoc.Professor	Member
6	BS&H	Dr. K.Neeraja	Assoc.Professor	Member
7	MBA	Sd.Salma	Asst.professor	Member
8	CSE	Chandana	Asst.professor	Member
9	CSE	M.Sireesha	Asst.professor	Member
10	ECE	B.Suneetha	Asst.professor	Member
11	BS&H	A.Aparna	Asst.professor	Member
12	EEE	Sk. Karimulla	Asst.professor	Member
13	CSE	M. Srinu	Student	Student-member
14	CSE(AI)	M. Pavani	Student	Student-member



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15	CSE(IT)	Renu Sree	Student	Student-member Renu
16	ECE	G. Maheswari	Student	Student-member G. Maheswari
17	ME	P. Ajay Kumar	Student	Student-member P. Ajay Kumar
18	EEE	Y. Srista	Student	Student-member Y. Srista
19	CE	P. Lokesh	Student	Student-member P. Lokesh
20	MBA	G. Jaya Lakshmi	Student	Student-member G. Jaya Lakshmi
21	MCA	Sk. Abdul Basha	Student	Student-member Sk. Abdul

Functions of committee

1. The Extracurricular Committee shall be responsible for all intra and inter collegiate cultural events, festival celebrations, national festivals etc. in the College.
2. To plan and schedule cultural events for the academic year. (Tentative dates to be included in the academic calendar of the institute.) By delegating various tasks.
3. To the procedure to organize college events and occasions.
4. To communicate about various festivals and events to be celebrated in the college and give a wide Publicity.
5. Arranging events/programs for staff and students in coordination with 'Students Committee'.


PRINCIPAL

To

Concerned members through their HODs

Copy to Chairman, for information.

Copy to HODs (for circulation among staff)

- Chairman
- Secretary
- AO
- HOD, Civil Eng. Dept.
- HOD, EEE
- HOD, ME
- HOD, ECE
- HOD, CSE

- HOD, MBA
- HOD, BS&H
- HOD, TPC
- HOD, MCA
- HOD, AI
- HOD, IT
- HOD, AIML, DS&CS
- PD
- Library
- Exam Cell



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Phone: 08647-239905 Website: www.nrtec.in

NSPE / ECAC / 2023-24

Date: 11/08/2023

Circular

All the members of Extracurricular Committee are informed to attend a meeting in the principal chamber of under signed on 12/08/2023 at 11.30 A.M.

Agenda

1. To discuss about the arrangements of Independence Day celebrations.
2. To confirm Guest of Honor.
3. To assign task and responsibilities to the members of committee.
4. To list out name of the winners from various competitions.
5. To instruct NCC coordinator to monitor the NCC students.
6. Any other relevant subject at the time of meeting.


PRINCIPAL

To

Copy to Chairman, for information.

Copy to HODs (for circulation among staff).

Concerned members through their HODs.

- Chairman
- Secretary
- AO
- HOD, Civil Eng. Dept.
- HOD, EEE
- HOD, ME
- HOD, ECE
- HOD, CSE

- HOD, MBA
- HOD, BS&H
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- HOD, IT
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MINUTES OF EXTRA CURRICULAR COMMITTEE

MINUTES OF THE MEETING OF THE COLLEGE EXTRA CURRICULAR COMMITTEE FOR THE ACADEMIC YEAR 2023-2024 HELD ON 12th AUGUST 2023 IN THE PRINCIPAL'S CHAMBER AT 11.30 A.M.

The Meeting of the Extra Curricular Committee constituted for the academic session 2023-2024 was held on 12th AUGUST 2023 at 11.30 A.M. in the Principal's Chamber to discuss on the agenda.

The following members are present:

S.No.	Dept.	Name	Designation	Role
1	ME	Dr.M.Sreenivasa Kumar	Principal	Chairman <i>M.K.</i>
2	BS&H	M.Prasad	Asst.professor	Convener <i>M.P.</i>
3	BS&H	Dr.K.Ponnari Lakshmi	Prof. & HOD	Member <i>D.K.</i>
4	MBA	M. Rajesh Babu	Assoc.Professor	Member <i>R.B.</i>
5	MCA	Udaya Lakshmi	Assoc.Professor	Member <i>U.L.</i>
6	BS&H	Dr. K.Neeraja	Assoc.Professor	Member <i>D.N.</i>
7	MBA	Sd.Salma	Asst.professor	Member <i>S.S.</i>
8	CSE	Chandana	Asst.professor	Member <i>C.</i>
9	CSE	M.Sireesha	Asst.professor	Member <i>M.S.</i>
10	ECE	B.Suneetha	Asst.professor	Member <i>B.S.</i>
11	BS&H	A.Aparna	Asst.professor	Member <i>A.A.</i>
12	EEE	Sk. Karimulla	Asst.professor	Member <i>S.K.</i>
13	CSE	M. Srinu	Student	Student-member <i>M.Srinu</i>
14	CSE(AI)	M. Pavani	Student	Student-member <i>M.Pavani</i>
15	CSE(IT)	Renu Sree	Student	Student-member <i>Renu Sree</i>
16	ECE	G. Maheswari	Student	Student-member <i>G.Maheswari</i>
17	ME	P. Ajay Kumar	Student	Student-member <i>P.Ajay Kumar</i>



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18	EEE	Y. Srija	Student	Student-member Y. Srija
19	CE	P. Lokesh	Student	Student-member P. Lokesh
20	MBA	G. Jaya Lakshmi	Student	Student-member G. Jaya Lakshmi
21	MCA	Sk. Abdul Basha	Student	Student-member Sk. Abdul


The meeting of the College Extracurricular Committee Meeting of the members for the academic session 2023-24 started sharply at 11.30 A.M. under the Chairmanship of Dr.M.Sreenivasa Kumar, Chairperson welcomed all the members to the meeting. Afterwards, the business of the meeting was carried forward on the items of the agenda.

1. Principal addressed the members of committee regarding Independence day arrangements in the premises of the college at Block-2
2. It is instructed to physical director to supervise the arrangements of flag hoisting.
3. It is confirmed that sri.M.V.Koteswara Rao, chairman, NEC as a guest of honor for flag hoisting.
4. It is instructed to M. Rajesh Babu NCC coordinator to take care of parade students.
5. It is instructed to all department coordinators to forward the list of winners.


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Website: www.nrtec.in

NEC/ECAC /2023-24

Date: 02.09.2023

Circular

All the members of Extracurricular Committee are informed to attend a meeting in the principal chamber of under signed on 04/09/2023 at 10:00 A.M.

Agenda

1. To discuss about the celebration of TEACHERS DAY in the college.
2. To confirm chief guest of the program.
3. To assign task and responsibilities to the members of committee.
4. Any other relevant subject at the time of meeting


PRINCIPAL

To

Copy to Chairman, for information.

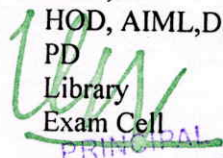
Copy to HODs (for circulation among staff).

Concerned members through their HOD

- Chairman
- Secretary
- AO
- HOD, Civil Eng. Dept.
- HOD, EEE
- HOD, ME
- HOD, ECE
- HOD, CSE
- HOD, MBA

- HOD, BS&H
- HOD, TPC
- HOD, MCA
- HOD, AI
- HOD, IT
- HOD, AIML,DS&CS
- PD
- Library
- Exam Cell




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MINUTES OF EXTRA CURRICULAR COMMITTEE

MINUTES OF THE MEETING OF THE COLLEGE EXTRA CURRICULAR COMMITTEE FOR THE ACADEMIC YEAR 2023-2024 HELD ON 04th SEPTEMBER 2023 IN THE PRINCIPAL'S CHAMBER AT 10.00 A.M.

The Meeting of the Extra Curricular Committee constituted for the academic session 2023-2024 was held on 04th SEPTEMBER 2023 at 10.00 A.M. in the Principal's Chamber to discuss on the agenda.

The following members are present:

S.No.	Dept.	Name	Designation	Role
1	ME	Dr.M.Sreenivasa Kumar	Principal	Chairman
2	BS&H	M.Prasad	Asst.professor	Convener
3	BS&H	Dr.K.Ponnari Lakshmi	Prof. & HOD	Member
4	MBA	M. Rajesh Babu	Asst.Professor	Member
5	MCA	Udaya Lakshmi	Asst.Professor	Member
6	BS&H	Dr. K.Neeraja	Assoc.Professor	Member
7	MBA	Sd.Salma	Asst.professor	Member
8	CSE	Chandana	Asst.professor	Member
9	CSE	M.Sireesha	Asst.professor	Member
10	ECE	B.Suneetha	Asst.professor	Member
11	BS&H	A.Aparna	Asst.professor	Member
12	EEE	Sk. Karimulla	Asst.professor	Member
13	CSE	M. Srinu	Student	Student-member
14	CSE(AI)	M. Pavani	Student	Student-member
15	CSE(IT)	Renu Sree	Student	Student-member
16	ECE	G. Maheswari	Student	Student-member



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17	ME	P. Ajay Kumar	Student	Student-member P. Ajay Kumar
18	EEE	Y. Srija	Student	Student-member Y. Srija
19	CE	P. Lokesh	Student	Student-member P. Lokesh
20	MBA	G. Jaya Lakshmi	Student	Student-member G. Jayalakshmi
21	MCA	Sk. Abdul Basha	Student	Student-member Sk. Abdul

The Extra-Curricular Committee members of the academic year 2023-24 started sharply at 10:00 A.M. under the Chairmanship of Dr.M.Sreenivasa Kumar, Chairperson welcomed all the members to the meeting. Afterwards, the business of the meeting was carried forward on the items of the agenda.

Item No.1:

It is instructed to the members of the committee to seek for active participation of students and faculty for grand celebration of event.

Item No.2:

Regarding encourage the faculty to plan and participate in games.

Item No.3:

Distributing prizes to the students of various events by the chief guest of the event.


Item No.4:

Assign the responsibilities to the committee members to make celebration a grand success.


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(AUTONOMOUS)
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Guntur (Dist.), A.P.

NARASARAOPETA ENGINEERING COLLEGE

(AUTONOMOUS)

SPORTS COMMITTEE MEMBERS


S.No	Name of the staff member	Designation	Dept	Designation in the committee
1	Dr.M.Sreenivasa Kumar	Principal	ME	Chairman
2	L.Krishna Reddy	Physical Director	Physical Education	Convenor
3	N.Jhansi Rani	Physical Director	Physical Education	Co Convenor
4	K.Anil Kumar	Asst.Prof	CE	Member
5	N.M.B Subhani	Asst.Prof	CE	Member
6	N.Srinivasarao	Asst.Prof	ECE	Member
7	Sk.Mastan Sharief	Asst.Prof	ECE	Member
8	K.Jaya Prakash	Asst.Prof	CSE	Member
9	T.Ashok Kumar	Asst.Prof	ME	Member
10	Sk.Karimulla	Asst.Prof	EEE	Member
11	Y.Suresh	Asst.Prof	MBA	Member

Objectives of the committee:

1. The college facilities for sports and games activities for students both indoor and outdoor.
2. Students are encouraged to participate in institutional sports events.
3. The winners at the college will be considered for the participation at inter college and inter university level.
4. To organize training, coaching and education in sports for everybody so that they can learn to keep themselves physically fit.

Functions & Responsibilities of the committee:

1. To prepare sports calendar and an action plan to implement the same
2. To create zeal amongst students and faculty members towards sports.
3. To organize training, coaching and education in sports for everybody so that they can learn to keep themselves physically fit.
4. To achieve the goals we plan to organize various competitions in the following sports: cricket, football, basketball, volleyball, ball badminton, throw ball, shuttle badminton, kabaddi, khokho, carom, chess and table tennis etc..
5. To make sure smooth conduct of sports events within the college.
6. To maintain records of sports and games events attended by students within the college, university and outside of the region/state.
7. Proper maintenance of sports accessories.
8. To provide necessary infrastructure for the sports.
9. To take up the responsibility of preparing the budget estimate, requirement of infrastructure equipment, maintaining the equipment and play fields.
10. Selection of teams to represent the college in inter-collegiate tournament and also the intramural tournaments.
11. To prepare the details of attendance exemption to be given to the students representing college in various sports and games.


Convenor
Assistant Professor

Dept. of Physical Education
Narasaraopeta Engineering College
NARASARAOPETA 522 601


Principal
NARASARAOPETA ENGINEERING COLLEGE
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Guntur (Dist.), A.P.

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NARASARAOPETA ENGINEERING COLLEGE

(AUTONOMOUS)

Date: 10.12.2023

MINUTES OF SPORTS COMMITTEE

MINUTES OF THE COLLEGE SPORTS COMMITTEE FOR THE ACADEMIC YEAR 2023-2024 HELD ON 28-08-2023 IN THE PRINCIPALS CHAMBER AT 3:30P.M

Item.No.1: To confirmed that list of participants for tournament.

Resolution: It is confirmed that 20 students from various branches are going to participate for the tournament.

Item No.2: 2nd state level Yogasana championship to discuss on schedule training for the participants.

Resolutions: It is confirmed with PD about that training timings is 10:00 A.M to 4:00P.M on 17-09-2023 to 05-10-2023.

Item No.3 it is informed to all committee to look after the facilities during the timing.

The following members are present

S.No	Name of the faculty	Designation	Dept	Position	Phone number	Signature
1.	Dr.M.Sreenivasa Kumar	Principal	ME	Chairman	9440757039	<i>M.S.P.</i>
2.	L.Krishna Reddy	Physical Director	Physical Education	Convenor	9949423671	<i>L.K.R.</i>
3.	N.Jhansi Rani	Physical Director	Physical Education	Co Convenor	9966070023	<i>N.J.R.</i>
4.	K.Anil Kumar	Asst.Prof	CE	Member	9505165951	<i>K.A.K.</i>
5.	N.M.B Subhani	Asst.Prof	CE	Member	9676011953	<i>N.M.B.</i>
6.	N.Srinivasarao	Asst.Prof	ECE	Member	9573462080	<i>N.S.R.</i>
7.	Sk.Mastan Sharief	Asst.Prof	ECE	Member	9985567821	<i>S.M.S.</i>
8.	K.Jaya Prakash	Asst.Prof	CSE	Member	8106942142	<i>K.J.P.</i>
9.	T.Ashok Kumar	Asst.Prof	ME	Member	8885222328	<i>T.A.K.</i>
10.	Sk.Karimulla	Asst.Prof	EEE	Member	9030568971	<i>S.K.</i>
11.	Y.Suresh	Asst.Prof	MBA	Member	9701051807	<i>Y.S.</i>

[Signature]
Convenor

Assistant Professor
Dept. of Physical Education
Narasaraopeta Engineering College
NARASARAOPETA 522 601

[Signature]
Principal

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[Signature]

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Narasaraopeta Engineering College

(Autonomous)

Approved by AICTE, Permanently affiliated to JNTUK, Kakinada

Accredited by NBA, NAAC with 'A+' Grade

Kotappakonda Road, Yellamanda Post, Narasaraopet – 522601, Palnadu Dist., AP

Date: 13-12-2023

DISCIPLINARY COMMITTEE


Minutes of meeting of the Disciplinary Committee held on 12-12-2023

Agenda:

1. Making the students to follow dress code.
2. Controlling the late coming students.
3. Staff duties for discipline monitoring in the campus.
4. Student leaving the campus before time.
5. Students roaming in the campus and sitting in the College buses in college hours.
6. Students playing music on cell phones in the campus.

Resolutions:

1. It is informed to all HODs to assign campus vigilance duties for all the staff members.
2. HODs are informed to ensure that all the students should follow the dress code i.e., Tuck-in, wearing ID card and Shoe.
3. During lecture and practical hours students must be seated in the classroom or laboratories only. No single student should sit in parking area, canteen and in the campus, to ensure that all the students attend classes without bunking and prevent them from leaving the college early. Please note that no student can leave the college early without prior permission from the concerned authorities.
4. HODs are informed to ensure total prohibition of playing music on cell phone by the students within the college campus. If a student is found playing loud music on a cell phone, it will be taken away and handed over to the Principal.
5. HODs are informed to ensure that all the students should stay in class/Labs up to 4 pm.
6. Committee suggested all the HODs to see that no faculty should not leave the last hour class/lab before 4 pm.


Convener
Disciplinary Committee


Principal

PRINCIPAL

NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601
Guntur (Dist.), A.P.



Members Present:

- | | | | |
|---|---|----------|-----------------|
| 1. Dr. M. Sreenivasa Kumar, Principal | - | Chairman | <i>M/S</i> |
| 2. Dr. V. Venkata Rao, HOD ECE | - | Convener | <i>ee</i> |
| 3. Dr. D. Suneel, Vice-Principal | - | Member | <i>D</i> |
| 4. Dr. S.N. Tirumala Rao, HOD CSE | - | Member | <i>S.N.</i> |
| 5. Dr. P. Lakshmanan, HOD EEE | - | Member | <i>P</i> |
| 6. Dr. B. Jhansi Vazram, HOD IT & CSE(AI) | - | Member | <i>B</i> |
| 7. Dr. B. Venkata Siva, HOD ME | - | Member | <i>B</i> |
| 8. Dr. P. Naga Sowjanya, HOD CE | - | Member | <i>P</i> |
| 9. Dr. K. P. Lakshmi, HoD BS&H | - | Member | <i>K.P.</i> |
| 10. Dr. P. Pattabhi Ram, HoD MBA | - | Member | <i>P.P.</i> |
| 11. Dr. K. Nageswara Rao, HoD MCA | - | Member | <i>K.N.</i> |
| 12. Dr. V.V.A.S. Lakshmi, HOD CSE(AI&ML, DS, CS)- | - | Member | <i>V.V.A.S.</i> |
| 13. Dr. M. Sireesha, Prof. in CSE | - | Member | <i>M</i> |
| 14. Dr. K. Raju, Prof. in ECE | - | Member | <i>K</i> |
| 15. Dr. Sk.Md. Sharif, Assoc. Prof. in EEE | - | Member | <i>S</i> |
| 16. Mr. P.S.S. Chakravarthy, Assoc. Prof. in ECE | - | Member | <i>P.S.S.</i> |
| 17. Dr. D. Jagadeesh, Professor in ME | - | Member | <i>D</i> |
| 18. Dr. G. Dharmiah, Assoc. Prof. in BS&H | - | Member | <i>G</i> |
| 19. Mr. K. Anil Kumar, Asst. Prof. in CE | - | Member | <i>K</i> |
| 20. Dr. K. Lakshminadh, Prof. in CSE | - | Member | <i>K</i> |
| 21. Mr. T. Mallikharjuna Rao, Assoc. Prof. in MBA | - | Member | <i>T</i> |
| 22. Dr. V. Aruna, Assoc. Prof. in BS&H | - | Member | <i>V</i> |
| 23. Mr. M. Prasad, Assist. Prof. in BS&H | - | Member | <i>M</i> |



Principal
PRINCIPAL
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601
Guntur (Dist.), A.P.



Narasaraopeta Engineering College

(Autonomous)

Approved by AICTE, Permanently affiliated to JNTUK, Kakinada

Accredited by NBA, NAAC with 'A+' Grade

Kotappakonda Road, Yellamanda Post, Narasaraopet – 522601, Palnadu Dist., AP

NEC/ Disciplinary Committee/2023

Date: 07.06.2023

OFFICE ORDER

The Disciplinary Committee is formed with the following members to inculcate discipline and look after the matters relating to discipline of students in the college campus, with effect from 08.06.2023.

- | | | | |
|---|---|----------|--|
| 1. Dr. M. Sreenivasa Kumar, Principal | - | Chairman | |
| 2. Dr. V. Venkata Rao, HOD ECE | - | Convener | |
| 3. Dr. D. Suneel, Vice-Principal | - | Member | |
| 4. Dr. S.N. Tirumala Rao, HOD CSE | - | Member | |
| 5. Dr. P. Lakshmanan, HOD EEE | - | Member | |
| 6. Dr. B. Jhansi Vazram, HOD IT & CSE(AI) | - | Member | |
| 7. Dr. B. Venkata Siva, HOD ME | - | Member | |
| 8. Dr. P. Naga Sowjanya, HOD CE | - | Member | |
| 9. Dr. K. P. Lakshmi, HoD BS&H | - | Member | |
| 10. Dr. P. Pattabhi Ram, HoD MBA | - | Member | |
| 11. Dr. K. Nageswara Rao, HoD MCA | - | Member | |
| 12. Dr. V.V.A.S. Lakshmi, HOD CSE(AI&ML, DS, CS)- | - | Member | |
| 13. Dr. M. Sireesha, Prof. in CSE | - | Member | |
| 14. Dr. K. Raju, Prof. in ECE | - | Member | |
| 15. Dr. Sk.Md. Sharif, Assoc. Prof. in EEE | - | Member | |
| 16. Mr. P.S.S. Chakravarthy, Assoc. Prof. in ECE | - | Member | |
| 17. Dr. D. Jagadeesh, Professor in ME | - | Member | |
| 18. Dr. G. Dharmiah, Assoc. Prof. in BS&H | - | Member | |
| 19. Mr. K. Anil Kumar, Asst. Prof. in CE | - | Member | |
| 20. Dr. K. Lakshminadh, Prof. in CSE | - | Member | |
| 21. Mr. T. Mallikharjuna Rao, Assoc. Prof. in MBA | - | Member | |
| 22. Mrs. V. Aruna, Assoc. Prof. in BS&H | - | Member | |
| 23. Mr. M. Prasad, Assist. Prof. in BS&H | - | Member | |



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Functions of the Committee:

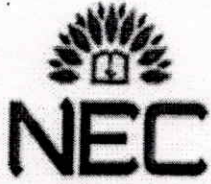
1. Student must abide by the rules and regulations framed by the college from time to time.
2. The student is expected to read the notices put up on the notice board of the college regularly. The college is not responsible for any loss or damage caused to the student due to his failure to read the notices from time to time.
3. To maintain and enforce strict discipline and to ensure calm and peaceful academic atmosphere within the college campus.
4. To ensure all the students should wear their ID Cards while they are in the campus and their respective class rooms and Labs.
5. To monitor the movement of the students in the college and prevent students movement around in the corridors during the college working hours.
6. To ensure that students maintain complete discipline in the labs and classrooms.
7. If any damage is caused to the college property by any student / group of students, the cost of the same will be recovered with a fine from the said student / group of this will be followed by disciplinary action.
8. To avoid physical conflict among students.
9. To conduct enquiries on report of in-disciplinary activities among students
10. To initiate model actions against students involved in in-disciplinary activities
11. In case of any misbehavior or violation of the college rules, the action will be taken after a thorough enquiry by Disciplinary Committee Members.
12. In case of any violation of dress code or disturbance in the class, the ID card will be confiscated from the student which will be handed over to the student on the same day with a warning and advice from the Disciplinary Committee Members.


PRINCIPAL

Copy to Chairman, for information.
Copy to concerned Members.
Copy to Personal file.
Copy to all HODs for circulation among staff.


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Kotappakonda Road, Yellamanda Post, Narasaraopet – 522601, Palnadu Dist .. AP

Date: 05-06-2023

Disciplinary Committee

Circular

Disciplinary Committee meeting will be held on 06.06.2023. All the Disciplinary Committee members are informed to attend the meeting at 4:00 pm in Room no: 2104, Block-1, to discuss the following points.

Agenda:

1. Reconstitution of Disciplinary Committee.
2. Controlling the late coming students.
3. Campus vigilance duties for faculty.
4. Students leaving the campus before 4.00 pm
5. Students sitting in the College buses during college hours.


Convener
Disciplinary Committee


Principal



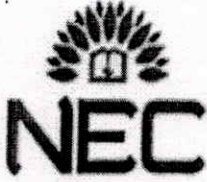

PRINCIPAL
NARASARAOPETA ENGINEERING COLLEGE
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NARASARAOPET - 522 601
Guntur (Dist.), A.P.

Committee members:

- | | | |
|---|------------|-------------|
| 1. Dr. M. Sreenivasa Kumar, Principal | - Chairman | <i>My</i> |
| 2. Dr. V. Venkata Rao, HOD ECE | - Convener | <i>ee</i> |
| 3. Dr. D. Suneel, Vice-Principal | - Member | <i>And</i> |
| 4. Dr. S.N. Tirumala Rao, HOD CSE | - Member | <i>S.N.</i> |
| 5. Dr. P. Lakshmanan, HOD EEE | - Member | <i>P.L.</i> |
| 6. Dr. B. Jhansi Vazram, HOD IT & CSE(AI) | - Member | <i>rel.</i> |
| 7. Dr. B. Venkata Siva, HOD ME | - Member | <i>ef</i> |
| 8. Dr. P. Naga Sowjanya, HOD CE | - Member | <i>P.N.</i> |
| 9. Dr. K. P. Lakshmi, HoD BS&H | - Member | <i>K.P.</i> |
| 10. Dr. P. Pattabhi Ram, HoD MBA | - Member | <i>P.P.</i> |
| 11. Dr. K. Nageswara Rao, HoD MCA | - Member | <i>K.N.</i> |
| 12. Dr. V.V.A.S. Lakshmi, HOD CSE(AI&ML, DS, CS)- | - Member | <i>V.V.</i> |
| 13. Dr. M. Sireesha, Prof. in CSE | - Member | <i>S</i> |
| 14. Dr. K. Raju, Prof. in ECE | - Member | <i>od</i> |
| 15. Dr. Sk.Md. Sharif, Assoc. Prof. in EEE | - Member | <i>S</i> |
| 16. Mr. P.S.S. Chakravarthy, Assoc. Prof. in ECE | - Member | <i>P</i> |
| 17. Dr. D. Jagadeesh, Professor in ME | - Member | <i>D</i> |
| 18. Dr. G. Dharmiah, Assoc. Prof. in BS&H | - Member | <i>G</i> |
| 19. Mr. K. Anil Kumar, Asst. Prof. in CE | - Member | <i>A</i> |
| 20. Dr. K. Lakshminadh, Prof. in CSE | - Member | <i>K</i> |
| 21. Mr. T. Mallikharjuna Rao, Assoc. Prof. in MBA | - Member | <i>T</i> |
| 22. Mrs. V. Aruna, Assoc. Prof. in BS&H | - Member | <i>V</i> |
| 23. Mr. M. Prasad, Assist. Prof. in BS&H | - Member | <i>M</i> |



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Kotarakonda Road, Yellamanda Post, Narasaraopet – 522601, Palnadu Dist .. AP

Date: 07.06.2023

DISCIPLINARY COMMITTEE


Minutes of meeting of the Disciplinary Committee held on 06.06.2023

Agenda:


1. Reconstitution of Disciplinary Committee.
2. Controlling the late coming students.
3. Staff duties for discipline monitoring in the campus.
4. Student leaving the campus before time.
5. Students sitting in the buses in college hours.

Resolutions:


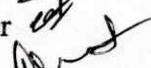
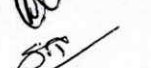
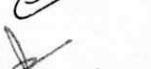
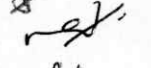



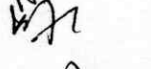

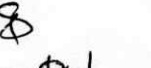
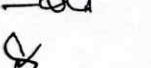
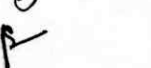








1. The disciplinary committee is reconstituted.
2. It is informed to all HODs to attend the college 2nd Gate during 1st Period every day to monitor and control late coming students to the college.
3. It is informed to all HODs to assign campus vigilance duties for all the staff members.
4. It is observed that some of the students are leaving the campus before time, and some students are sitting in busses during college hours.
5. HODs are informed to ensure that all the students should stay in class/Labs up to 4 pm.
6. Committee suggested all the HODs to see that no faculty should not leave the last hour class/lab before 4 pm.


Convener
Disciplinary Committee





Principal
PRINCIPAL
NARASARAOPETA ENGINEERING COLLEGE
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NARASARAOPET - 522 601
Guntur (Dist.), A.P.

Members Present:

- | | | | |
|---|---|----------|---|
| 1. Dr. M. Sreenivasa Kumar, Principal | - | Chairman |  |
| 2. Dr. V. Venkata Rao, HOD ECE | - | Convener |  |
| 3. Dr. D. Suneel, Vice-Principal | - | Member |  |
| 4. Dr. S.N. Tirumala Rao, HOD CSE | - | Member |  |
| 5. Dr. P. Lakshmanan, HOD EEE | - | Member |  |
| 6. Dr. B. Jhansi Vazram, HOD IT & CSE(AI) | - | Member |  |
| 7. Dr. B. Venkata Siva, HOD ME | - | Member |  |
| 8. Dr. P. Naga Sowjanya, HOD CE | - | Member |  |
| 9. Dr. K. P. Lakshmi, HoD BS&H | - | Member |  |
| 10. Dr. P. Pattabhi Ram, HoD MBA | - | Member |  |
| 11. Dr. K. Nageswara Rao, HoD MCA | - | Member |  |
| 12. Dr. V.V.A.S. Lakshmi, HOD CSE(AI&ML, DS, CS)- | - | Member |  |
| 13. Dr. M. Sireesha, Prof. in CSE | - | Member |  |
| 14. Dr. K. Raju, Assoc. Prof. in ECE | - | Member |  |
| 15. Dr. Sk.Md. Sharif, Assoc. Prof. in EEE | - | Member |  |
| 16. Mr. P.S.S. Chakravarthy, Assoc. Prof. in ECE | - | Member |  |
| 17. Dr. D. Jagadeesh, Professor in ME | - | Member | |
| 18. Dr. G. Dharmiah, Assoc. Prof. in BS&H | - | Member |  |
| 19. Mr. K. Anil Kumar, Asst. Prof. in CE | - | Member |  |
| 20. Dr. K. Lakshminadh, Prof. in CSE | - | Member |  |
| 21. Mr. T. Mallikharjuna Rao, Assoc. Prof. in MBA | - | Member |  |
| 22. Mrs. V. Aruna, Assoc. Prof. in BS&H | - | Member | |
| 23. Mr. M. Prasad, Assist. Prof. in BS&H | - | Member |  |




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Phone: 08647-239905 Website: www.nrtec.in

Date: 15/06/2023

OFFICE ORDER

It is hereby informed that the following Placement Committee has been reconstituted for the academic year 2023-2024.

S.NO	NAME	DESIGNATION	DEPT	Position
1	Dr.M.Sreenivasa Kumar	Principal	Mech	Chairman
2	D.Umasankar	TPO	TPC	Convener
3	KV.Narasimha Reddy	Asst. Professor	CSE	Member
4	P.Bhagya Raju	Asst. Professor	ECE	Member
5	Sk.Karimullah	Asst. Professor	EEE	Member
6	K.Kiranchand	Asst. Professor	MECH	Member
7	G.Anjaneyulu	Asst. Professor	CIVIL	Member
8	U.Vijaya Kumar	Asst.Professor	IT	Member
8	M.Yashwant	Asst. Professor	MCA	Member
9	I Sridhar	Assoc. Professor	MBA	Member

Copy To:

Concerned members through their HODs
Copy to Chairman for information
Copy to HODs (for circulation among staff)



PRINCIPAL

[Handwritten Signature]
PRINCIPAL

NARASARAOPETA ENGINEERING COLLEGE
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Date: 25/08/2023

CIRCULAR

All the members of the placement Committee are informed to attend the meeting in Principal chamber at 3.30 PM today.

Agenda:

1. To discuss about the VISAI Labs, DeltaX Campus drives, scheduled on 1/9/2023 and 6/9/2023
2. To discuss the Aptitude and python coding Training for the eligible students.


PRINCIPAL

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MINUTES OF THE MEETING OF TRAINING AND PLACEMENT CELL HELD ON 25-08-2023 AT PRINCIPAL CHAMBER

Agenda:

1. To discuss about the VISAI Labs, DeltaX Campus drives, scheduled on 1/9/2023 and 6/9/2023
2. To discuss the Aptitude and python coding Training for the eligible students.

Resolutions:

1. ViSai Labs, DeltaX Drives Training will be provided by the Bytextl team
2. Aptitude and Python Training will be provided by College Training Team.

D. Umashankar
TPO

M. S. R.
Principal

Members Present:

S.N o	NAME	Department	Sign
1	O Ananda-Lead-Training	TPC	
2	KV.Narasimha Reddy	CSE	<i>K Reddy</i>
3	P.Bhagya Raju	ECE	<i>P</i>
4	Sk.Karimullah	EEE	<i>SK</i>
5	K.Kiranchand	MECH	<i>Kiranchand</i>
6	G.Anjaneyulu	CIVIL	<i>G</i>
7	U.Vijaya Kumar	IT	<i>U</i>
8	G.Samasiva Rao	MCA	<i>G</i>
9	I Sridhar	MBA	<i>I Sridhar</i>



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2023-24
Sexual Harassment
Prevention
Committee

S.No.	Details	Date
1	Guest Lecture on Women Protection	22-07-2023
2	Awareness on Health & Hygiene	17-08-2023




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Date: 11-8-2023

CIRCULAR

All the members of Women Empowerment Cell and Sexual Harassment Prevention are informed to attend a meeting in the Principal's chamber on **12-8-2023** at 3PM.

Agenda:

1. To Conduct a Lecture on **Health and Hygiene**.
2. Any other relevant subject at the time of meeting.



PRINCIPAL

Copy To:

Concerned members through their HODs
Copy to Chairman, for information.
Copy to HODs (for circulation among staff)

- | | |
|-------------|-------------|
| • Chairman | • HOD, MBA |
| • Secretary | • HOD, BS&H |
| • AO | • HOD, TPC |
| • HOD, CE. | • HOD, MCA |
| • HOD, EEE | • PD |
| • HOD, ME | • Library |
| • HOD, ECE | • Exam Cell |
| • HOD, CSE | |




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Date: 12-8-2023

Minutes of the Meeting

The following are the minutes of the Women Empowerment Cell and Sexual Harassment Prevention meeting conducted in the Principal's chamber on 12-8-2023 at 3PM.

Minutes of the Meeting:

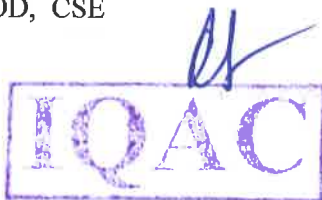
1. It is decided to invite Doctor Gottipati Lakshmi, MS OBG.ICOG(Infertility) Kadiyala Hospital, Narasaraopet to conduct a Lecture on Women Health and Hygiene and create Health awareness to the girl students of Narasaraopeta Engineering College on 17-8-23.
2. It is decided to felicitate Doctor Gottipati Lakshmi, MS OBG.ICOG (Infertility) Kadiyala Hospital.


PRINCIPAL

Copy To:

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Copy to Chairman, for information.
Copy to HODs (for circulation among staff)

- | | |
|-------------|-------------|
| • Chairman | • HOD, MBA |
| • Secretary | • HOD, BS&H |
| • AO | • HOD, TPC |
| • HOD, CE. | • HOD, MCA |
| • HOD, EEE | • PD |
| • HOD, ME | • Library |
| • HOD, ECE | • Exam Cell |
| • HOD, CSE | |




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Date: 12-8-2023

It is hereby informed that the following Sexual Harassment Prevention have attended the meeting on **20-7-2023**.

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee	Signature
	Dr. M Sreenivasa Kumar	Principal	ME	Chairman	
1	Dr.V.V.A.S.Lakshmi	Professor & HoD	CSE (AMCD)	Convenor	
2	Dr.K Ponnari Lakshmi	Professor and HOD	BS&H	Member	
3	Dr.K.Neeraja	Professor	BS&H	Member	
4	Mrs. M Sireesha	Assoc. Professor	CSE	Member	
5	Mrs.V.Aruna	Assoc. Professor	BS&H	Member	
6	Mrs.A.Aparna	Assoc.Professor	BS&H	Member	
7	Mrs.T.Indira	Asst. Professor	ECE	Member	
8	Mrs.I.Pavani	Junior Assistant	ME	Member	

Convenor

IQAC

Principal
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**Program Report: Health and Hygiene Awareness Program in
Narasaraopeta Engineering College Conducted by Women Empowerment
Cell and Sexual Harassment Prevention Committee**



Date: 17-8-23 **Venue:** NEC Seminar hall **Organized by:** Women Empowerment Cell and
Sexual Harassment Prevention Committee

Duration: 2Hours

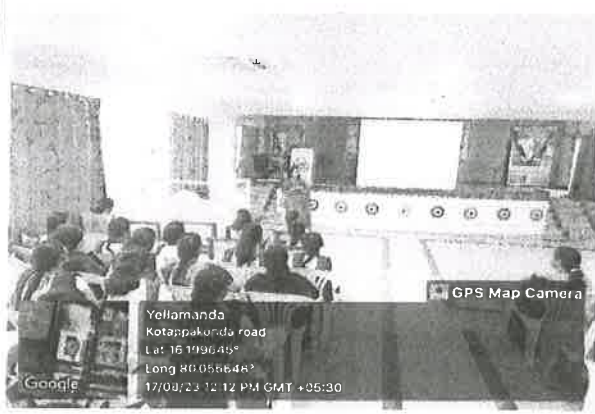
The Health and Hygiene Awareness Program conducted by **Women Empowerment Cell and Sexual Harassment Prevention Committee** at **Narasaraopeta Engineering College** aimed to educate and promote the importance of maintaining good health and hygiene practices among students and staff members. The initiative successfully enhanced participants' understanding of health-related matters and their significance, contributing to a healthier and more hygienic college environment. Dr.Gottipati Lakshmi, MS OBG.ICOG (Infertility) Kadiyala Hospital, Narasaraopet is the resource person for this program. She created awareness among the students about the significance of health and hygiene in daily life. She further said that I'd like to address an important and often overlooked aspect of women's health – gynaecological problems. Gynaecological problems encompass a range of conditions that affect a woman's reproductive system. These can include menstrual irregularities, pelvic pain, infections, fibroids, endometriosis, and more. It's vital that we break down the stigma around discussing these topics openly, as doing so can lead to early detection and proper management.

Dr.M.Sreenivasa Kumar, Principal NEC stated that by raising awareness and fostering open conversations about gynecological problems, we can promote education and empowerment. He emphasized the importance of holistic well-being in an educational setting. He wants promote a clean and healthy college environment and empower the girl students to take responsibility for their personal health and hygiene.

A quiz competition is conducted to the girl students and prizes are distributed to the winners. The programme concluded with the felicitation to the chief guest.


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NARASARAOPETA ENGINEERING COLLEGE
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Guntur (Dist.), A.P.



NARASARAOPETA ENGINEERING COLLEGE (AUTONOMOUS)

Kotappakonda Road, Yellamanda (Post), Narasaraopet – 522601, Guntur District, A.P., India.
Approved by AICTE, New Delhi & Permanently affiliated to JNTUK, Kakinada, Code: 47,
Accredited by NBA & NAAC, ISO 9001: 2015 Certified Institution
Phone: 08647-239905 Website: www.nrtec.in

Date: 20-7-2023

CIRCULAR

All the members of Women Empowerment Cell and Sexual Harassment Prevention are informed to attend a meeting in the Principal's chamber on **20-7-2023** at 11:40am.

Agenda:

1. To Conduct a Lecture on Women Protection on 22-7-23.
2. Any other relevant subject at the time of meeting.



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Copy To:

Concerned members through their HoDs
Copy to Chairman, for information.
Copy to HODs (for circulation among staff)

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- Secretary
- AO
- HOD, CE.
- HOD, EEE
- HOD, ME
- HOD, ECE
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Minutes of the Meeting

The following are the minutes of the Women Empowerment Cell and Sexual Harassment Prevention meeting conducted in the Principal's chamber on 20-7-2023 at 11:40am.

Minutes:

1. It is decided to invite a lawyer G.M.Blessina, M.A.LLB, Panel Advocate Palnadu District to conduct a Lecture on Women Protection and create legal awareness about women protection to the girl students on 22-7-23.


PRINCIPAL

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Concerned members through their HODs

Copy to Chairman, for information.

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- | | |
|-------------|-------------|
| • Chairman | • HOD, MBA |
| • Secretary | • HOD, BS&H |
| • AO | • HOD, TPC |
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Guntur (Dist.), A.P.

Date: 20-7-2023

It is hereby informed that the following Sexual Harassment Prevention have attended the meeting on 20-7-2023.

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee	Signature
	Dr. M Sreenivasa Kumar	Principal	ME	Chairman	
1	Dr. V.V.A.S.Lakshmi	Professor & HoD	CSE (AMCD)	Convenor	
2	Dr.K Ponnari Lakshmi	Professor and HOD	BS&H	Member	
3	Dr.K.Neeraja	Professor	BS&H	Member	
4	Mrs. M Sireesha	Assoc. Professor	CSE	Member	
5	Mrs. V.Aruna	Assoc. Professor	BS&H	Member	
6	Mrs.A.Aparna	Assoc.Professor	BS&H	Member	
7	Mrs.T.Indira	Asst. Professor	ECE	Member	
8	Mrs.I.Pavani	Junior Assistant	ME	Member	


Convenor


Principal


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Report on Women Protection

On 22 July, 2023 A guest lecture is organised on Women Protection topic. lawyer G.M.Blessina, M.A.LLB, Panel Advocate Palnadu District is invited to give a Lecture on Women Protection and create legal awareness about women protection to the girl students. Women's protection rights in India have been a significant topic of concern. She said that some notable legislative measures include the Protection of Women from Domestic Violence Act (2005), the Sexual Harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act (2013), and amendments to the Indian Penal Code to address crimes against women, such as acid attacks, rape, and sexual assault. However, despite these legal provisions, challenges persist, including the need for effective implementation, societal attitudes, and cultural norms.

On this occasion the Principal of NEC Dr.M.Sreenivasa Kumar said that Women protection is a crucial aspect of human rights, equality, and social progress. Throughout history, women have faced various forms of discrimination, violence, and exploitation solely based on their gender. Societies worldwide must take measures to ensure the safety, empowerment, and dignity of women. By fostering a culture of respect, implementing legal safeguards, promoting gender equality, and addressing the root causes of violence against women, we can create a safer and more equitable world for everyone. Women should be aware of various laws and initiatives have been implemented to safeguard women's rights and protect them from violence, discrimination, and harassment. The Indian Constitution guarantees equality and fundamental rights to all citizens, including women.

Dr.K.Ponnari Lakshmi, Coordinator of NEC Women Empowerment Cell said Despite significant progress in women's rights, women continue to experience various forms of violence and discrimination across the globe. Gender-based violence, including domestic violence, sexual assault, human trafficking, and harmful cultural practices, remains pervasive in many societies. Economic empowerment is an integral part of women's protection. Economic independence not only enhances their financial security but also helps to challenge traditional gender roles and reduce their vulnerability to exploitation and abuse. She further said that Education is a powerful tool in the fight for women's protection. It equips women with knowledge, skills, and confidence, enabling them to make informed decisions and assert their rights.





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Conclusion

Women's protection is not solely a women's issue; it is a concern that affects everyone in society. By safeguarding women's rights and promoting gender equality, we create a more just, inclusive, and prosperous world for all. It is a collective responsibility to challenge stereotypes, break down barriers, and ensure that women can live without fear, violence, or discrimination. Only through genuine collaboration and commitment can we unleash the full potential of women and realize a more equitable and harmonious global community.



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NARASARAOPETA ENGINEERING COLLEGE

(AUTONOMOUS)

22-06-2023

The undersigned is pleased to constitute the Sexual Harassment Prevention Committee with the following members for the academic year 2023-24 to protect the girl students from Sexual Harassment and create congenial atmosphere for the studies in the College.

SEXUAL HARASSMENT PREVENTION COMMITTEE MEMBERS

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr. M Sreenivasa Kumar	Principal	ME	Chairman
2	Dr.V.V.A.S.Lakshmi	Professor & HoD	CSE (AMCD)	Convenor
3	Dr.K Ponnari Lakshmi	Professor and HOD	BS&H	Member
4	Dr.K.Neeraja	Professor	BS&H	Member
5	Mrs. M Sireesha	Assoc. Professor	CSE	Member
6	Mrs.V.Aruna	Assoc. Professor	BS&H	Member
7	Mrs.A.Aparna	Assoc.Professor	BS&H	Member
8	Mrs.T.Indira	Asst. Professor	ECE	Member
9	Mrs.I.Pavani	Junior Assistant	ME	Member


PRINCIPAL

CC to:

All members of the Sexual Harassment Prevention Committee




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